REPORT OF THE COMMITTEE OF THE COUNCIL

TUESDAY, 12 APRIL 2011 AND WEDNESDAY, 13 APRIL 2011

His Worship the Mayor Councillor P.M. Taylor
(Chairperson)
Councillor R.P. Antonio
(Portfolio Leader: Water Services)
Councillor W.W. Cahill
(Portfolio Leader: Environmental and Community Services)
Councillor A.C. Glasheen
(Portfolio Leader: District Services)
Councillor P.C.T. Marks
(Portfolio Leader: Planning and Development Services)
Councillor J.J. McVeigh
(Portfolio Leader: Corporate Services)
Councillor J. Ramia
(Portfolio Leader: Tourism Events and Parks Services)
Councillor R.S. Scotney
(Portfolio Leader: Cultural Heritage and Facilities Services)
Councillor N.L. Strohfeld
(Portfolio Leader: Strategic Services)
Councillor C.E. Taylor
(Portfolio Leader: Engineering Services)
Councillor M.A. Williams
(Portfolio Leader: Financial and Sporting Services)

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23.4 Matter Raised by Councillor McVeigh

REPORT OF THE MEETING OF THE COMMITTEE OF THE COUNCIL

12 and 13 April 2011

Meeting Commenced: 9.06 a.m. on Tuesday, 12 April 2011
9.05 a.m. on Wednesday, 13 April 2011

PRESENT:

His Worship the Mayor Councillor P.M. Taylor
(Chairperson)
Councillor R.P. Antonio
(Portfolio Leader: Water Services)
Councillor W.W. Cahill
(Portfolio Leader: Environmental and Community Services)
Councillor A.C. Glasheen
(Portfolio Leader: District Services)
Councillor P.C.T. Marks
(Portfolio Leader: Planning and Development Services)
Councillor J.J. McVeigh
(Portfolio Leader: Corporate Services)
Councillor J. Ramia
(Portfolio Leader: Tourism Events and Parks Services)
Councillor R.S. Scotney
(Portfolio Leader: Cultural Heritage and Facilities Services)
Councillor N.L. Strohfeld
(Portfolio Leader: Strategic Services)
Councillor C.E. Taylor
(Portfolio Leader: Engineering Services)
Councillor M.A. Williams
(Portfolio Leader: Financial and Sporting Services)

IN ATTENDANCE:

Chief Executive Officer (Ken Gouldthorp)
[Items 1 to 23.4]
Director, Engineering Services (Gerard Brennan)
[Item 2]
Acting Director, Water Services (Alan Kleinschmidt)
[Item 3]
Director, Planning and Development Services (Stewart Somers)
[Item 6 to 10]
Director, Environmental and Community Services (Brian Pidgeon)
[Items 11 to 19]
Director, Finance and Business Strategies Services (Arun Pratap)
Co-ordinator, Council Business (Angela O'Neil)
[Items 1 to 23.4]

Portfolio: **CORPORATE SERVICES**

1

REPORT TITLE Closing and Opening of Meeting to the Public
AUTHOR

CLOSING OF MEETING TO THE PUBLIC

Motion:
Moved by Cr. Glasheen, seconded by Cr. Antonio

That the meeting be closed to the public in accordance with Section 72(1) of the Local Government (Operations) Regulation 2010 to consider the following six items on the agenda:

(a) **Item 2**
CONFIDENTIAL - Acquisition of Property - Lot 17, Post Road, Cabarlah

Reason for Closed Meeting

To discuss a matter which would be likely to prejudice the interests of Council or someone else, or enable a person to gain a financial advantage (Section 72(1) (h) of the Local Government (Operations) Regulation 2010).

(b) **Item 3**
CONFIDENTIAL - Toowoomba Wastewater Infrastructure Projects - Scope Change

Reason for Closed Meeting

To discuss a matter which involves a contract proposed to be made by Council and which would be likely to prejudice the interests of Council or someone else, or enable a person to gain a financial advantage (Section 72(1) (e) and (h) of the Local Government (Operations) Regulation 2010).

(c) **Item 4**
CONFIDENTIAL - Disposal of Part of Land at 1160 Boundary Road South, Toowoomba to Ergon Energy

Reason for Closed Meeting

To discuss a matter which would be likely to prejudice the interests of Council or someone else, or enable a person to gain a financial advantage (Section 72(1) (h) of the Local Government (Operations) Regulation 2010).

(d) **Item 5**
CONFIDENTIAL - Resumption of Land for Stormwater Drainage Purposes - 119 E Drew Road, Westbrook

Reason for Closed Meeting

To discuss a matter which would be likely to prejudice the interests of Council or someone else, or enable a person to gain a financial advantage (Section 72(1) (h) of the Local Government (Operations) Regulation 2010).

(e) **Item 6**
CONFIDENTIAL - Development Assessment - Planning and Environment Appeals and Compensation Claims - March 2011

Reason for Closed Meeting

To discuss starting or defending legal proceedings involving Council and/or actions to be taken by the Council under the Integrated Planning Act 1997 (Section 72(1) (f) and (g) of the Local Government (Operations) Regulation 2010).

(f) **Item 7**
CONFIDENTIAL - Toowoomba Regional Council -ats- Peter David Morgan and Others - Planning and Environment Court Appeal No. 92 of 2010

Reason for Closed Meeting

To discuss starting or defending legal proceedings involving Council and which would be likely to prejudice the interests of Council or someone else, or enable a person to gain a financial advantage (Section 72(1) (f) and (h) of the Local Government (Operations) Regulation 2010).

Carried

The meeting was closed to the public at 9.07 a.m. on Tuesday, 12 April 2011.

OPENING OF MEETING TO THE PUBLIC

Motion:
Moved by Cr. McVeigh, seconded by Cr. C. Taylor

That the meeting be opened to the public.

Carried

The meeting was opened to the public at 11.15 a.m. on Tuesday, 12 April 2011.

REPORT OF THE MEETING OF THE COMMITTEE OF THE COUNCIL
12 AND 13 APRIL 2011

Portfolio: **CORPORATE SERVICES**

2

REPORT TITLE CONFIDENTIAL - Acquisition of Property - Lot 17, Post Road, Cabarlah

AUTHOR Director, Engineering Services (Gerard Brennan) - 30 March 2011

The following recommendation arising from the confidential report/closed meeting session was put without further debate.

COMMITTEE RECOMMENDATION

1. That the Chief Executive Officer or his delegate make a final approach to the owner of the property situated at Lot 17, Post Road, Cabarlah with a view to acquisition by negotiation generally in accordance with valuation.

2. That, in the event negotiations are successful, the Chief Executive Officer be authorised to sign all documentation necessary to transfer the required property.

3. That, in the event negotiations are unsuccessful, Council use its powers under the *Acquisition of Land Act 1967* to proceed with the issue of a Notice of Intention to Resume.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 2)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
1 - 3	C. Theodosis	Please instigate all follow-up action.	31/05/11

Portfolio: **WATER SERVICES**

3

REPORT TITLE CONFIDENTIAL - Toowoomba Wastewater Infrastructure Projects - Scope Change

AUTHOR Director, Water Services (Kevin Flanagan) - 28 March 2011

The following recommendation arising from the confidential report/closed meeting session was put without further debate.

COMMITTEE RECOMMENDATION

1. That the strategy for the provision of wastewater infrastructure in Toowoomba and surrounding region be modified as follows:

   (a) Provision of a small expandable, modular Water Reclamation Facility at the existing Love Road Site at Wyreema to service the future growth of Wyreema and to accommodate potential wastewater generated as a result of future development in the Hodgson Vale/Vale View areas, rather than the larger Southern Regional Water Reclamation Facility as originally planned under Option 3-1 of the Toowoomba Regional Sewerage Strategy, or alternatively depending on relative costs, transferring wastewater to the Wetalla Water Reclamation Facility via Westbrook.

   (b) Retention of the existing lagoon system at the Love Road site as the preferred treatment system for the Cambooya CED Scheme.

   (c) Wastewater generated in Westbrook to be treated at the Wetalla Water Reclamation Facility by pumping to the proposed Kooringa Valley Pump Station which will deliver wastewater from Oakey, Kingsthorpe, Gowrie Junction, Charlton Enterprise Area etc. to Wetalla Water Reclamation Facility rather than pumping to the Southern Regional Water Reclamation Facility as originally planned under Option 3-1 of the Toowoomba Regional Sewerage Strategy.

   (d) Wastewater generated by the proposed Wellcamp Industrial Estate be disposed of by either treatment at a purpose built treatment plant built at the developer's expense and agricultural reuse on land provided by the developer, or alternatively, pumping pre-treated effluent to Wetalla.

2. That the timing of options referred to in Recommendation 1 (a) above be the subject of a further report to Council.

3. That the Southern Regional Water Reclamation Facility and the Westbrook to Wyreema Sewage Transfer Scheme be removed from the Toowoomba Wastewater Infrastructure Projects Early Contractor Involvement Programme and replaced with the Westbrook to Kooringa Valley Sewage Transfer Scheme.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 3)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
1.	G. Dinsey	Please note changes.	
2.	G. Dinsey	Please prepare report for Council's consideration.	01/03/12
3.	G. Dinsey	Please note changes and advise ECI Participants.	30/04/11

Portfolio: **CORPORATE SERVICES**

4

REPORT TITLE CONFIDENTIAL - Disposal of Part of Land at 1160 Boundary Road South, Toowoomba to Ergon Energy

AUTHOR Senior Administration and Property Officer (Steve Chapman) - 30 March 2011

The following recommendation arising from the confidential report/closed meeting session was put without further debate.

COMMITTEE RECOMMENDATION

1. That Ergon Energy be advised that Council is prepared to sell to them part of the land at 1160 Boundary Road South, Toowoomba (part of Lot 1 on RP861222 and as shown on the map attached to the confidential report) for $200,000 plus all costs.

2. That the willingness to sell the land should not be interpreted such that it is implied to be suitable for any purpose for which Ergon proposes to utilise the land. Ergon will need to ensure it meets all legislative, planning and environment requirements associated with the ultimate use of the land.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 4)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
	S. Chapman	Please instigate all follow-up action.	31/05/11

REPORT OF THE MEETING OF THE COMMITTEE OF THE COUNCIL
12 AND 13 APRIL 2011

Portfolio: **CORPORATE SERVICES**

5

REPORT TITLE CONFIDENTIAL - Resumption of Land for Stormwater Drainage Purposes - 119 E Drew Road, Westbrook

AUTHOR Strategic Property Development Officer (Chris Theodosis) - 6 April 2011

The following recommendation arising from the confidential report/closed meeting session was put without further debate.

COMMITTEE RECOMMENDATION

1. That the Chief Executive Officer be authorised to settle the acquisition of the land fronting Shoesmith Road, Westbrook described as proposed Lot 1 on Plan 243193 located on land currently described as part of Lot 83-85 on AG3590 for the sum as detailed in the "without prejudice" letter from Davidson and Sullivan dated 6 April 2011 as full and final settlement associated with the purchase.

2. That, having regard to the reasons for the resumption of land described above as contained in the Notice of Intention to Resume, that Council resolve -

   (a) That it is of the opinion that the land in question is required for the purpose for which it is proposed to be taken, and in the event that acquisition is not finalised through Recommendation 1 above;

   (b) To apply to the Minister for Environment and Resource Management that the land be taken as prescribed by section 9 of the *Acquisition of Land Act 1967.*

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 5)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
1 - 2	C. Theodosis	Please proceed with necessary action.	31/05/11

REPORT OF THE MEETING OF THE COMMITTEE OF THE COUNCIL
12 AND 13 APRIL 2011

Portfolio: **PLANNING AND DEVELOPMENT SERVICES**

6

REPORT TITLE CONFIDENTIAL - Development Assessment - Planning and Environment Appeals and Compensation Claims - March 2011

AUTHOR Director, Planning and Development Services (Stewart Somers) - 28 March 2011

The following recommendation arising from the confidential report/closed meeting session was put without further debate.

COMMITTEE RECOMMENDATION

That the confidential report on Planning and Environment Appeals and Compensation Claims for March 2011 be noted by Council.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 6)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
		No further action required.	

Portfolio: **PLANNING AND DEVELOPMENT SERVICES**

7

REPORT TITLE CONFIDENTIAL - Toowoomba Regional Council -ats- Peter David Morgan and Others - Planning and Environment Court Appeal No. 92 of 2010

AUTHOR Manager, Development Assessment (Danielle Fitzpatrick) - 22 March 2011

The following recommendation arising from the confidential report/closed meeting session was put without further debate.

COMMITTEE RECOMMENDATION

That Council resolve for the purpose of responding to His Honour Judge Robin QC DCJ's Order on 18 March 2011 requiring that Council advise of any resolution as to whether it will contend in the Appeal that any condition in dispute is so important that there ought to be no approval at all without it, that Council contends that Conditions 14, 31 and/or 32 and Conditions 26 and/or 27 are so important that there ought to be no approval without the imposition of those conditions.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 7)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
	D. Fitzpatrick	Please instigate all follow-up action.	30/04/11

The Meeting adjourned at 11.15 a.m.

The Meeting resumed at 11.35 a.m.

Councillor McVeigh was not present in the Council Chambers when the meeting resumed and returned to the meeting at 11.50 a.m.

Portfolio: **PLANNING AND DEVELOPMENT SERVICES**

8

REPORT TITLE Affordable and Social Housing Needs in the Toowoomba Regional Council Area - A Snapshot

AUTHOR Planner (Community), Strategic Planning (Markus Dittmann) - 22 March 2011

PURPOSE OF REPORT

To provide Council with an initial assessment of the affordable and social housing needs in the Toowoomba Regional Council area.

CORPORATE PLAN REFERENCE

3.1 Planning and development for regional growth and change are based on sustainability principles, cultural heritage and community engagement.

BACKGROUND

Council, at its meeting of 19 October 2010 (Committee of the Council - 12 and 13 October 2010 - Item 4), resolved that a report be provided for consideration in December 2010 on housing needs for the Toowoomba Region, both currently and into the foreseeable future. Staff and resource constraints, as well as delays in sourcing relevant up-to-date data, have delayed the delivery of this report.

The Affordable and Social Housing Needs report has now been finalised and is attached.

CONSULTATION UNDERTAKEN

The following organisations were contacted in the preparation of this report:

- Australian Bureau of Statistics
- Queensland Department of Communities
- Queensland Department of Infrastructure and Planning
- Office of Statistical and Economic Research, Queensland Government
- Queensland Council of Social Services
- Remax Real Estate, Toowoomba
- Elders Real Estate, Toowoomba
- Ozcare Toowoomba
- Salvation Army Crisis Accommodation Centre, Toowoomba
- Red Cross, Toowoomba
- Toowoomba Community Housing Service.

ISSUES AND RESPONSES

A Brief Summary of the Affordable and Social Housing Needs Report

The report addresses a number of issues and characteristics affecting affordable and social housing need in the Toowoomba Regional Council (TRC) area. Demographic characteristics, such as household type, age, disability, household income and housing expenditure, impact on housing need. Housing market characteristics, including housing type, housing size, rental vacancy rates and housing cost, also influence housing need as well as affordability.

Homelessness, social housing need and provision, and anticipated resource sector impacts are also assessed.

An analysis of the above issues and characteristics resulted in the following key findings:

- TRC has a higher proportion of ‘couples with children’ households than Queensland and a higher proportion of couple only households;
- There is also a higher than state average proportion of people over 65 years;
- A proportionate decline in family households is projected;
- Small households are projected to become dominant household types;
- Affordability is becoming an increasing challenge for lower income households who are experiencing limited and diminishing housing options;
- Lone person households or households on low and/or fixed incomes, including retirees and people with disabilities, are experiencing affordability stress and have limited housing options;
- Older households who own their own home will be better placed to access a range of housing options. The main issue for these ageing households may revolve around their capacities to manage and maintain larger dwellings and properties;
- Within the older age groups, many older singles and lone parent families have a lesser income and asset base and thus their housing options are more limited and are likely to decline further;
- Older households, particularly retirees who do not own their own home and do not have adequate superannuation will experience increasing difficulties in accessing suitable housing options;
- The Toowoomba Region's population is ageing rapidly - specific attention will need to be given to purpose built accommodation for the retired, the aged and disabled;
- There is limited affordable housing stock in central locations close to public transport and essential services and facilities;
- Public transport and access to key services and facilities are primary criteria for the

delivery of social and affordable housing;

- The delivery of affordable housing is becoming increasingly challenging due to rising property values and declining proportions of existing affordable housing stock and rising housing production costs;

- Primarily younger households, including couples and couples with children, will experience increasing difficulties in purchasing homes unless they are higher income earners;

- Households on low incomes will likely experience dwindling options for suitable housing given current affordability trends;

- Rising rents, declining affordable rental stock, a high proportion of low income home purchasers and the high cost of building new dwellings all suggest increasing affordability issues for housing;

- Due to low rental vacancy rates in Toowoomba there is strong competition for limited affordable housing;

- Local social housing providers report an increase in demand for family accommodation (both short and longer term); and

- Homelessness is a significant issue in Toowoomba and an increase in family homelessness is reported.

Further details can be found in the Report.

RESOURCE IMPLICATIONS

Minimal cost exposure is anticipated for Council in regard to the preparation of a Background Study into Affordable and Social Housing Needs in the Toowoomba Regional Council area. Any necessary data sourcing and/or data analysis costs will be within existing branch budget constraints.

CONCLUSION

The attached report has identified a growing need for affordable housing and a significant need for social housing. There is need for affordable housing across a range of dwelling types. There is also significant and growing homelessness in the TRC area particularly in Toowoomba.

Collaborative arrangements with the State Government and not-for-profit housing providers need to be explored to enable the provision of more social/community housing as well as affordable housing solutions. The complex issues of housing need and possible responses need to be further investigated. In addition, the development of an affordable living and housing strategy, which defines Council's role in affordable and social housing provision, is required to guide Council's leadership on this important community issue.

RECOMMENDATION

1. That a comprehensive affordable living and housing strategy for the Toowoomba Regional Council area be prepared.

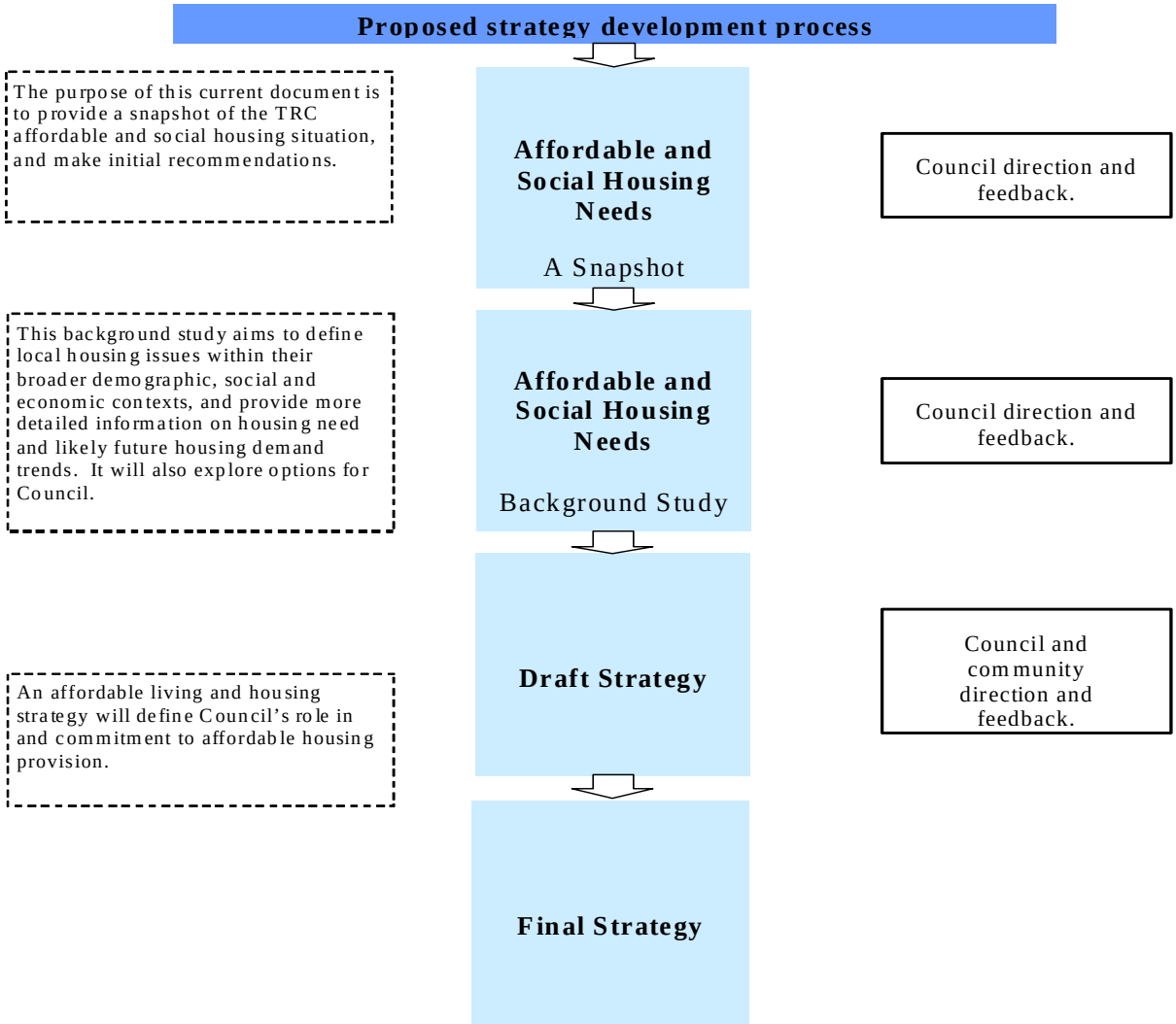
2. That a detailed background study be prepared to form a basis for the development of an affordable living and housing strategy, with such study to include:

   (a) Current and projected housing need characteristics, housing supply issues and likely housing demand trends for the next 15 to 20 years;

   (b) Options for Council partnerships with government and non-government agencies; and

   (c) Estimated policy and budget projections.

3. That, for the preparation of the strategy, the following affordable living and housing strategy development process be followed:



REASONS FOR RECOMMENDATION

To gain a full understanding of affordable and social housing need in the Toowoomba Regional Council area and to define Council's role in the provision of affordable and social housing.

COMMITTEE RECOMMENDATION

1. That the 'Affordable and Social Housing Needs in the Toowoomba Regional Council Report' be adopted as the basis for further discussions, as a matter of urgency, with organisations and agencies that provide affordable housing.

2. That a further report be submitted to Council indicating the future role for Toowoomba Regional Council in the provision of housing and options for Council to partner with government and non-government agencies.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 8)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
1.	S. Somers D. Currie H. Martin	Please instigate further discussions as a matter of urgency.	31/05/11
2.	H. Martin	Please prepare further report for Council's consideration.	01/06/11

Portfolio: **PLANNING AND DEVELOPMENT SERVICES**

9

REPORT TITLE Development Assessment - Regional Development Applications Report - February 2011

AUTHOR Director, Planning and Development Services (Stewart Somers) - 28 March 2011

The purpose of this report is to inform Council of the development application trends for the region and provide statistical detail of development applications. Details are available on file.

Data across the region will continue to be monitored over time to identify trends in the building and development industry within the region.

RECOMMENDATION

That the report of the Director, Planning and Development Services on the Regional Development Applications for February 2011 be noted by Council.

COMMITTEE RECOMMENDATION

That the report of the Director, Planning and Development Services on the Regional Development Applications for February 2011 be noted by Council.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 9)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
		No further action required	

Portfolio: **PLANNING AND DEVELOPMENT SERVICES**

10

REPORT TITLE Development Assessment - New Applications, Delegated Decisions and Publicly Notified Material Change of Use Applications

AUTHOR Director, Planning and Development Services (Stewart Somers) - 30 March 2011

The following schedules are submitted for Council's information:

1. Applications lodged for the period 22 February 2011 to 25 March 2011.

2. Applications determined under delegation for the period between 21 February 2011 and 18 March 2011.

3. Status of material change of use (impact assessable) applications as at 28 March 2011.

RECOMMENDATION

That the report of the Director, Planning and Development Services be noted by Council.

DECLARATION OF CONFLICT OF INTEREST
Councillor C. Taylor advised that she has a potential conflict of interest in relation to the application for 198 Arnold Road, Mount Tyson as one of the applicants is a close relation (Item 31 of Page 8 of the attachment to the agenda refers).

COMMITTEE RECOMMENDATION

That the report of the Director, Planning and Development Services be noted by Council.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 10)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
		No further action required.	

The Meeting closed for the day at 12.09 p.m. on Tuesday, 12 April 2011 and recommenced at 9.05 a.m. on Wednesday, 13 April 2011.

Portfolio: **ENVIRONMENTAL AND COMMUNITY SERVICES**

11

REPORT TITLE Community Grants Policy and Community Support Grants Program Guidelines

AUTHOR Acting Manager, Community Development & Facilities (Darryl Bates) - 23 March 2011

PURPOSE OF REPORT

To seek Council's endorsement of the Community Grants Policy and Community Support Grants Program Guidelines.

CORPORATE PLAN REFERENCE

1.1.1 Identify and promote opportunities for creative expression.

1.1.2. Ensure that our cultural facilities and services, such as theatres, art galleries and museums, meet the needs of our growing and diverse community.

1.1.3 Facilitate equitable access to appropriate social and cultural activities to promote community interaction.

1.2.1 Strategically plan for and provide facilities that enable community participation in sport and recreation activities.

1.2.2 Collaborate with external agencies to encourage physical activity in the community.

1.4.3 Strengthen social networks and provide appropriate social infrastructure to build the resilience and connectivity of the community.

1.5.2 Encourage and support activities to achieve indigenous, multicultural and intergenerational understanding and equity.

3.3.4 Ensure that the provision and management of Council facilities (buildings, pools, cemeteries, child care centres and medical centres) meet the needs and priorities of the Council and the Community.

4.1.3 Protect and manage air, land and water quality.

5.1.6 Promote the region as a tourist destination.

5.1.7 Explore opportunities for the Region to host a variety of festivals and events.

BACKGROUND

Council is required under Section 138 of the *Local Government (Finance, Plans and Reporting Regulation 2010)* to adopt a Community Grants Policy.

The Community Grants Policy is designed to meet this statutory requirement and to outline Council's commitment to supporting communities in the region by providing financial and/or

in-kind assistance.

Council recognises the important contribution community organisations and individuals make to the safety, health, equity, vibrancy and inclusiveness of their communities. Council's community grant programs will foster a community-wide partnership approach to addressing social, cultural, environmental and economic objectives.

This policy establishes a range of grant programs to meet these objectives.

This policy applies to all grants and in-kind support offered to eligible organisations under the following programs:

- Community Support Grant
- Cultural and Arts Support Fund (administered through the Regional Arts Development Fund)
- Environment Grant
- Event Support Grant
- Sport and Recreation Grant.

CONSULTATION UNDERTAKEN

Extensive consultation has been undertaken with local and regional Community Development staff, various Managers and staff of Toowoomba Regional Council and the Executive Management Team.

Information sessions for each of the individual grant programs were facilitated by Council staff with Councillors from November 2010 to February 2011. These sessions provided information to Councillors on the overarching policy and specific program guidelines for the five funding programs.

ISSUES AND RESPONSES

Community Grants Policy

The proposed Community Grants Policy is appended to this report at "**Attachment 1**".

Grants Programs

Under the Community Grants Policy, Council will establish the following grant programs to provide financial and in-kind assistance to the community:

- Community Support Grant
- Cultural and Arts Support Fund (administered through the Regional Arts Development Fund)
- Environment Grant

- Event Support Grant
- Sport and Recreation Grant.

Community Grants Policy - Program Guidelines

Each of these grant programs is administered separately in accordance with the guidelines for that program. The guidelines for each grant program set out the objectives, eligibility, application and assessment criteria acquittal process and the terms and conditions specific to each program. These guidelines will be approved by Council and reviewed as required by Council.

(For noting: The Environment Grant Program Guidelines, Event Support Grant Program Guidelines and the Sport and Recreation Grant Program Guidelines are the subject of separate reports to Council on this agenda.)

Grant applications will be considered against the program objectives, eligibility criteria and selection criteria contained within the guidelines approved by Council.

Community Grants Policy - Assessment Process

Under the Policy, applications for Community Support Grants, Environment Grants, Event Support Grants and Sport and Recreation Grants for financial and/or in-kind assistance will be assessed by an assessment panel of five members which will make recommendations to Council, for approval.

The assessment panel shall include the following members:

- Councillor responsible for the Portfolio for the grant program.
- Councillor (to be nominated).
- Manager of the Branch responsible for the grant program, or delegate.
- Officer within the Branch responsible for the grant program.
- Independent member of the public.

Applications for Community Support Grants, Environment Grants, Event Support Grants and Sport and Recreation Grants which emerge outside the formal application period/s and are less than $500, may be considered and approved by the assessment panel. Council shall be informed of these ‘emergency’ applications through the standard reporting process.

Applications for an offset to partially or fully subsidise the use/hire/rental of Council facilities and/or services at below commercial rates, or at no charge, may be considered and approved in accordance with the policy requirements by the relevant Council officer in accordance with the Delegation Register. Council shall be informed of these applications through the standard reporting process.

Applications for financial and/or in-kind assistance through the Cultural and Arts Support Fund will be administered by the Curator, Toowoomba Regional Art Gallery and assessed in conjunction with Community Cultural and Arts Support Fund Working Group responsible for assessing grant applications.

"Community Support Grant" Program

The proposed "Community Support Grant Program Guidelines" is appended to this report at "**Attachment 2**".

Program Philosophy

Council recognises the important contribution community organisations make to the safety, health, equity and inclusiveness of their communities by establishing a Community Support Grant Program to provide funding and/or in-kind assistance to support community organisations in their efforts to provide services, activities and events that are of benefit to the community.

The Community Support Grant Program will foster a community wide partnership approach to addressing social, cultural, environmental and economic objectives.

Eligible community groups, organisations and individuals can seek support to improve their capacity to make positive contributions to their communities.

Program Objectives

The Community Support Grant Program seeks to achieve Council's objective of *"A safe, healthy and equitable community, enjoying a quality lifestyle"* by providing support for projects that aim to achieve one or more of the following:

- Demonstrate collaboration and partnerships between community organisations.
- Encourage and assist community interaction and inclusiveness.
- Foster indigenous, multicultural and intergenerational understanding and equity.
- Support innovation, forward thinking, and learning opportunities.
- Upgrade facilities to meet standards, regulations and community expectations.
- Meet changing community needs and/or increase facility usage.

Preference will be given to applications that:

- facilitate deliverable outcomes for the community - that is, provide programs/facilities/capital.
- demonstrate self-help, commitment and future sustainability.
- are identified within a strategic planning framework.
- are not duplicating existing projects, activities or events.

Grants and/or in-kind assistance will be given in an equitable, accountable, transparent and sustainable manner that produces community benefits with regard to geographical equity while complying with regulatory and reporting requirements.

RESOURCE IMPLICATIONS

The allocation of funds to each program will be in accordance with Council's budget priorities and the objectives of Council's Community, Corporate, Strategic and Business Plans. The quantum of funding to be made available each year in each grant program will be determined by Council in its annual budget process.

CONCLUSION

After extensive consultation. the overarching Community Grants Policy and Community Support Grant Program Guidelines have been completed and are submitted for Council's consideration.

RECOMMENDATION

1. That the attached policy entitled "Community Grants Policy" be adopted.

2. That the attached guidelines entitled "Community Support Grant Program Guidelines" be adopted.

REASONS FOR RECOMMENDATION

As outlined in the report.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 11)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
1 - 2	D. Bates	Please advise the appropriate officers of the adoption of the Community Grants Policy and the Community Support Grant Program and instigate all follow-up action to implement the Policy and Guidelines.	29/04/11
1.	S. Mooketsi	Please note adoption of the Community Grants Policy and ensure its availability to the public via Council's website.	29/04/11

Portfolio: **WATER SERVICES**

12

REPORT TITLE Environment Grant Guidelines
AUTHOR Manager, Water Strategy and Co-ordination (John Betts) - 24 March 2011

PURPOSE OF REPORT

To seek Council's endorsement of the Environment Grant Guidelines.

CORPORATE PLAN REFERENCE

4.1 The region has an accessible network of green spaces and its land and water assets are conserved and managed.

4.2 The Toowoomba Region has safe and sustainable water networks.

4.3 The Toowoomba Region is climate change responsive.

4.4 The Toowoomba Region's environment is managed to minimise degradation.

BACKGROUND

Council is required under Section 138 of the *Local Government (Finance, Plans and Reporting Regulation 2010)* to adopt a Community Grants Policy.

This policy (subject to a separate report included in this agenda) is designed to meet this statutory requirement and to outline Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance for community projects.

The Environment Grant Program is a subset of this policy and is guided by the Environment Grant Guidelines (a copy of these guidelines is attached). These guidelines also incorporate the 'Shade Trees and Shrubs In-kind Grant Program' administered by the Council's Nursery (this program was previously referred to as the community tree give-away program).

CONSULTATION UNDERTAKEN

Consultation has been undertaken with environmental staff and various Managers of Toowoomba Regional Council and the Executive Management Team.

An information session on the specifics of the Environment Grant Program was held for Councillors on 16 February 2011.

ISSUES AND RESPONSES

Environment Grant Guidelines

Grant Philosophy

Council recognises the important contribution community organisations make in improving the environment by developing the Environment Grant to provide funding and/or in-kind assistance to support programs and projects that are environmentally beneficial to the community.

Grant Objectives

The Environment Grant Program seeks to achieve the community's vision for a *"highly valued, diverse, liveable and sustainable environment"* by providing support for projects that aim to achieve one or more of the following:

- Protect and manage air, land and water quality.
- Advance water, waste and energy use efficiency.
- Encourage environmentally sustainable community facilities and spaces.
- Improve landscape amenity of community facilities and spaces.
- Encourage environmentally sustainable travel.
- Reduce community carbon footprints (greenhouse gas emissions).

Preference will be given to applications that:

- demonstrate self-help, commitment and triple bottom line sustainability (economic, social and environmental longevity).
- establish community and/or environmental need.
- demonstrate collaboration and partnership.
- are not duplicating existing projects or activities.

Grants and/or in-kind assistance will be given in an equitable, accountable and transparent manner that produces community benefits while complying with regulatory and reporting requirements.

RESOURCE IMPLICATIONS

The allocation of funds to the program will be in accordance with Council's budget priorities and the objectives of Council's Community, Corporate, Strategic and Business Plans. The quantum of funding to be made available each year to the Environment Grant program will be determined by Council in its annual budget process.

CONCLUSION

The Environment Grant Guidelines meet the objectives of the Community Grant Policy and are submitted for Council's approval

RECOMMENDATION

That the attached guidelines entitled "Environment Grant Guidelines" be adopted.

REASONS FOR RECOMMENDATION

As outlined in the report.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 12)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
	C. Laidlaw	Please instigate all follow-up action to implement the Environment Grant Program, including arranging public awareness of the program.	30/05/11
	S. Mooketsi	Please enter the guidelines into the Policy Register and ensure their availability to the public via Council's website.	30/04/11
	R. Colclough	Please note adoption of the Environment Grant Program, including the Shade Trees and Shrubs In-kind Grants.	Ongoing

Portfolio: **TOURISM EVENTS AND PARKS SERVICES**

13

REPORT TITLE Event Support Grant Program Guidelines
AUTHOR Senior Administration Officer, Tourism and Events (Simon Underwood) 24 March 2011

PURPOSE OF REPORT

To seek Council's endorsement of the Event Support Grant Program Guidelines in support and encouragement of social and economic opportunities.

CORPORATE PLAN REFERENCE

1.1.1. Identify and promote opportunities for creative expression.

1.1.3. Facilitate equitable access to appropriate social and cultural activities to promote community interaction.

1.4.3 Strengthen social networks and provide appropriate social infrastructure to build resilience and connectivity of the community.

1.5.2 Encourage and support activities to achieve multicultural and intergenerational understanding and equity.

1.5.3 Promote a sense of community among young people and encourage them to participate and remain in their community.

5.1.6. Promote the Region as a tourist destination.

5.1.7. Explore opportunities for the Region to host a variety of festivals and events.

BACKGROUND

Council is required under Section 138 of the *Local Government (Finance, Plans and Reporting Regulation 2010)* to adopt a Community Grants Policy.

This policy (subject to a separate report included in this agenda) is designed to meet this statutory requirement and to outline Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance for community projects.

The new Event Support Grant Program is a subset of this Policy and is guided by the Event Support Grant Program Guidelines (a copy of these guidelines is attached.)

CONSULTATION

Consultation has been undertaken with various Directors, Managers and staff of Toowoomba Regional Council.

An information session on the over-arching policy and the specifics of the Event Support Grant Program was held for Councillors in February 2011.

ISSUES AND RESPONSES

Event Support Grant Program Guidelines

Program Philosophy

The Event Support Grant Program is developed with a philosophy of partnership, whereby Council provides funding to encourage, involve and support non-profit legal entities to make a positive and ongoing contribution to the region's economic prosperity, community well-being and cultural life.

The processes and procedures provide a framework for organisations to gain financial assistance under the scheme which ensures an equitable, accountable and transparent process for distribution and acquittal of this financial assistance in accordance with the Local Government (Finance Plans and Reporting) Regulations 2010.

Program Outcomes

The Event Support Grant Program seeks to:

- generate community pride, celebration of place and social activity through the provision of arts, cultural, recreational, leisure and educational events.
- benefit to the region's economy.
- benefit disadvantaged/vulnerable groups by the development of opportunities for women, people with disabilities, people from diverse cultural backgrounds (including indigenous Australians, older Australians, young people and people at risk).
- support cost efficient initiatives.
- enhance and encourage sustainability of established events;.
- Increase leverage for community groups to gain additional funds from various funding agencies.
- present opportunities to sustain the environment.
- support the needs of rural communities.

Core Events

Under the Event Support Grant Program, there is a hierarchy of events namely, Major Events, Regional Events and Community Events. However, the region is fortunate in having groups/organisations/community committees that oversee the running of other events and because of the historic and important nature of these activities, they form another category that is referred to as "Core Events". This category is separate from the Events Support Scheme but equally as important. These events have traditionally received cash and/or in-kind support from Council and it is not intended to cease this avenue of support.

Core Events include Anzac Day, Australia Day, Christmas Carols, Local Community Days, Local Agricultural Shows and Queensland Day to name a few.

It is important however for the "Core Events" to be identified and, accordingly, it is suggested that an audit of these events be conducted and their status ratified by Council.

CONCLUSION

The draft guidelines will enable Council to provide assistance to community groups and organisations in support of economic and social benefit on a regional basis.

RECOMMENDATION

1. That the attached guidelines entitled "Event Support Grant Program Guidelines" be adopted by Council.

2. That an audit of "Core Events" throughout the Toowoomba Regional Council area be undertaken and submitted to Council for ratification.

REASONS FOR RECOMMENDATION

Adoption of the "Event Support Grant Program Guidelines" will allow a Priority 1 Policy namely, the Community Grants Policy to be developed into a regional policy.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 13)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
1.	S. Mooketsi	Please enter the guidelines into the Policy Register and ensure their availability to the public via Council's website.	30/04/11
1.	S. Underwood	Please instigate all follow-up action including public awareness of the program.	30/04/11
2.	S. Underwood	Please conduct the audit and report the findings to Council.	31/05/11

Portfolio: **FINANCIAL AND SPORTING SERVICES**

14

REPORT TITLE Sport and Recreation Grant Program Guidelines
AUTHOR Sport & Recreation Development Officer (Paul Knight) - 29 March 2011

PURPOSE OF REPORT

To seek Council's endorsement of the Sport and Recreation Grant Program Guidelines.

CORPORATE PLAN REFERENCE

1.2.1 Strategically plan for and provide facilities that enable community participation in sport and recreation activities.

1.2.2 A community involved in sport and recreational activities.

2.1.4 Continually review and enhance corporate and environmental performance to ensure achievement of corporate, legislative and community outcomes.

2.1.5 Review and ensure compliance with policies, standards, codes and other legislative requirements.

BACKGROUND

Council is required under Section 138 of the *Local Government (Finance, Plans and Reporting Regulation 2010)* to adopt a Community Grants Policy.

This policy (subject to a separate report included in this agenda) is designed to meet this statutory requirement and to outline Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance for community projects.

The Sport and Recreation Grant Program is a subset of the Policy and is guided by the Sport and Recreation Grant Program Guidelines (a copy of the guidelines is attached).

The following provides an overview of the proposed Sport and Recreation Grant Program Guidelines:

- Provides funding and/or in-kind assistance to support community organisations to develop facilities that are of benefit to the community - new facilities and upgrades.
- Preference given to applications identified within the TRC Strategic Sport and Recreation Plan.
- Preference given to applications that demonstrate collaboration and partnerships

between community organisations.

- The program will open each January and July with closing dates around February and August. Toowoomba Regional Council funding dates will precede the main provider of facility based funding i.e. Sport and Recreation Infrastructure Program (Queensland State Government - Sport and Recreation Services) to allow for confirmation of financial contribution from Council to clubs applying under this program.

- Funding amount available per organisation:

  * Up to 50% of the funding gap (total project cost less other grant sources) up to a maximum of $150,000.

  * For projects greater than $50,000, Council may consider a grant of up to 75% of the total project cost up to a maximum of $150,000 where the project has been assessed as a high priority by the assessment panel and has been unsuccessful in at least two separate funding applications to the State Government Sport and Recreation Infrastructure Program and was assessed as high priority by that program.

- More complex projects (total project cost >$600,000) will be considered outside this program and may be considered under Council's capital works program as a major project.

- Who can apply? - non-profit sport and recreation organisations.

- Eligible projects - new facilities and upgrades to facilities, feasibility studies, needs analysis, planning, professional and application fees in preparing grant applications for larger projects.

The following funding alternatives to Council funding are also available:

- Sport and Recreation Services
  - Sport and Recreation Services Infrastructure Program
  - Active Inclusion Program (participation, volunteers, education and training).

- Community Benefit Funds - Office of Liquor and Gaming Regulation
  - Gambling Community Benefit Fund
  - Jupiters Casino Benefit Fund.

- Australian Sports Commission funding programs.

- Federal Funding Programs
  - Regional Development Australia Fund
  - Volunteer Small Equipment Grant.

- Community Grant Programs:
  - NRMA, Heritage, NAB, WBC, Commonwealth.

CONSULTATION UNDERTAKEN

Community consultation was undertaken as an integral process for development of the Regional Sport and Recreation Plan adopted by Council in 2010. The Plan recommends a review of the existing Matching Active Grants Program into a broader Community Grants Program for Sporting Groups (Recommendation 7 of the Plan).

An information session on the Sport and Recreation Grant Program Guidelines was held for Councillors on 16 February 2011. The guidelines have been updated to reflect the discussion at the information session.

Since that time, Council officers have held discussions with a number of non-profit sport and recreation organisations that have submitted unsuccessful applications for funding to the Sport and Recreation Infrastructure Program on at least two occasions. It has become apparent that fewer projects are likely to be funded by the State Government under this Program and this is addressed in more detail later in this report.

The outcome of these discussions has prompted a recommendation that Council's funding contribution be increased from 50% of the funding gap to 75% of the total project cost for organisations that have lodged two (or more) unsuccessful applications for funding under the Sport and Recreation Infrastructure Program (or any future equivalent program).

ISSUES AND RESPONSES

The Matching Active Recreation Grants Program has been a feature of the Parks and Recreation Services Outdoor Sport and Recreation Facilities Capital Works Budget since amalgamation. Toowoomba City Council administered the program between 2004 and 2008. Typically, Council's contribution to the program has been set at $300,000 and has not increased since its introduction in 2004.

The original intent of the program was to provide matching funding to non-profit sport and recreation organisations that were successful in securing grant funding through external sources. In recent times, this intent has been challenged and it is now important for Council to formally adopt a set of clear guidelines detailing how this funding program will be delivered.

RESOURCE IMPLICATIONS

Administration of the Sport and Recreation Grant Program can be undertaken using existing resources. The existing Matching Active Recreation Grants Program has a budget allocation for 2010/2011 of $260,000 (down from $300,000 in the previous six years). To date, the financial commitment for capital works projects totals $482,008 for the 2010/2011 Matching Active Recreation Grants Budget with $105,501 from TRC funding sources leaving $154,499 from TRC funding sources yet to be committed.

The total cost of future projects as identified in the Regional Strategic Sport and Recreation Plan are estimated at approximately $80 million. Grants and other community partnerships are seen as an effective way to deliver this capital works plan. The annual budget allocation for the Sport and Recreation Grant Program may need to increase significantly if Council is

to encourage this model of partnerships to deliver significant sport and recreation capital works projects. To address the high priority projects alone, the cost estimate is approximately $12.8 million over the next 10 years. Assuming external funding of 50% was approved towards total project cost, this equates to an annual budget increase of $300,000 per annum (100% increase).

CONCLUSION

The guidelines will enable Council to provide funding and/or in-kind assistance to support community organisations to develop facilities that are of benefit to the community - new facilities and upgrades.

RECOMMENDATION

1. That the attached guidelines entitled "Sport and Recreation Grant Program Guidelines" be adopted.

2. That funding from the Matching Active Recreation Grants Program (Parks and Recreation Services, Outdoor Sport and Recreation Facilities) be reallocated to fund the Sport and Recreation Grant Program.

3. That Council advertise and call for applications to the Sport and Recreation Grant Program as soon as practical.

4. That Council consider allocating incremental increases in the Sport and Recreation Grant Program annual budget.

REASONS FOR RECOMMENDATION

- To assist non-profit sport and recreation clubs to deliver facility development projects in accordance with the adopted Toowoomba Regional Council Strategic Sport and Recreation Plan and to achieve statutory compliance required under Section 138 of the Local Government (Finance, Plans and Reporting) Regulation 2010.

- To achieve recommendation 7 from the Regional Strategic Sport and Recreation Plan - *review of the existing Matching Active Grants Program into a broader Community Grants Program for Sporting Groups.* The Sport and Recreation Grant Program will provide a framework to administer funding already available in a more transparent and accountable fashion. The Sport and Recreation Grant Program will assist Council to deliver on recommendations from the Regional Strategic Sport and Recreation Plan.

- To provide the capital needed to initiate and promote community partnerships as an effective and valuable means of delivering community sport and recreation infrastructure.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 14)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
1 - 3	P. Knight	Please initiate all follow-up action.	30/05/11
1.	S. Mooketsi	Please enter the guidelines into the Policy Register and ensure their availability to the public via Council's website.	30/04/11
2.	M. Stalley A. Betts	Please note reallocation of funds.	30/04/11
4.	B. Pidgeon N. Hauser	Please note and instigate follow-up action.	30/04/11

Portfolio: **TOURISM EVENTS AND PARKS SERVICES**

15

REPORT TITLE Renaming of Wine Drive Park, Wilsonton Heights
AUTHOR Landscape Architect (Ingrid Steinhardt) - 18 March 2011

PURPOSE OF REPORT

To advise Council of the results of the public consultation undertaken to determine the preferred name for Wine Drive Park.

CORPORATE PLAN REFERENCE

1.4 A community that is safe, friendly, resilient and informed.

3.1 Planning and development for regional growth and change is based on sustainable principles, cultural heritage and community engagement.

BACKGROUND

On 1 November 2010, Council received a request from the Area Co-ordinators of Neighbourhood Watch-Area 24 to consider renaming Wine Drive Park after James Jaffery Burn, a steward of Baillie Henderson Hospital, Hogg Street, Toowoomba.

COUNCIL DECISION - 14 December 2010 (Committee of the Council - 8 December 2010 - Item 9)

1. That prior to considering the matter further, Council consult with the community to ascertain whether there is a preference to rename "Wine Drive Park" to either "James Jaffery Burn Park" or "Wilsonton Heights Park".

2. That, prior to the public consultation process commencing, Councillors be advised of the proposed consultation approach.

CONSULTATION UNDERTAKEN

Consultation was undertaken with Council officers and members of the local community including the Area Co-ordinator of the Neighbourhood Watch for Wilsonton Heights, and Councillors were advised that consultation would occur through:

- A letter from Council to all residents of Wilsonton Heights, as well as parts of Cranley and Rockville, in early January.

- Advertisement in the local Neighbourhood Watch Newsletter (distributed to all Wilsonton Heights residents in the first week of January).
- An article in page 6 of the Chronicle for a period of three weeks.
- A media release in early January.
- A community meeting to be undertaken on site (at Wine Drive Park) to discuss the proposed Park naming as well as to communicate Council's development intent for the Park. This meeting was undertaken on Thursday, 27 January 2011.

The community was provided with three options for the naming of the park:

- Wilsonton Heights Park
- James Jaffery Burn Park
- Retain existing name (Wine Drive Park).

Residents were able to nominate their preference for the park name prior to or at the on-site meeting, and they were given until the end of February to do so.

ISSUES AND RESPONSES

Community Response

There were 129 responses received, out of approximately 1,000 letters and response forms distributed.

The responses were tallied as follows:

Wilsonton Heights Park	Total no. of responses = 78*	Total no. of votes^ =100*
James Jaffery Burn Park	Total no. of responses = 28*	Total no. of votes^ = 33*
Wine Drive Park	Total no. of responses = 23	Total no. of votes^ = 28

** Includes one (1) anonymous vote*
^ Individual names counted if two or more names were on the form.

Only one late vote was received, but not counted, for Wilsonton Heights Park.

From this response, there is a clear indication that the community feels that the name of Wine Drive Park needs to be changed, and that the preference is "Wilsonton Heights Park".

Council's Policy on Naming of Parks

In accordance with Section 4.2 of Council's Policy 2.06: NAMING OF PARKS - *Criteria for Acceptance of Proposed Park Name,* the name "Wilsonton Heights Park" meets the following criteria:

- RELEVANCE OF NAME - The name is relevant to the suburb in which it is located.

- MANDATORY CRITERIA - The name is culturally sensitive; will not compromise Council's use of the land; nor will it be duplicating a current park name within the Region.

- GENERAL CRITERIA - The name is equal to but not greater than 20 characters in length; and is significant to the suburb in which it is located.

RESOURCE IMPLICATIONS

Park signage has not been previously installed at this park, so new signage will be installed with the new park name (Wilsonton Heights Park), as parkland development funds allow within the Ten Year Capital Works program.

CONCLUSION

It was brought to Council's attention that a name change for Wine Drive Park be considered. Council has fully engaged the community regarding their preference for a park name. The community has voiced their preference for the name "Wilsonton Heights Park".

RECOMMENDATION

That the name of Wine Drive Park be changed to Wilsonton Heights Park and the respondents to the survey be advised of the name change.

REASONS FOR RECOMMENDATION

The name "Wilsonton Heights Park" with give the park and the locality a greater sense of identity, and it has clearly been shown as the community's preference for the park's name.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 15)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
1.	G. Morgan	Please advise the 129 respondents of the outcome and ensure all Council information is changed to show the new park name.	30/05/11
2.	D. Coates	Please arrange public notification of the name change to the park.	30/05/11

Portfolio: **TOURISM EVENTS AND PARKS SERVICES**

16

REPORT TITLE Landscape Masterplan for Queen's Park and the Botanical Gardens
AUTHOR Landscape Architect (Ingrid Steinhardt) - 25 March 2011

PURPOSE OF REPORT

To advise Council of the need for and cost of a landscape masterplan for Queen's Park.

CORPORATE PLAN REFERENCE

1.2.1 Strategically plan for and provide facilities that enable community participation in sport and recreation activities.

3.3.2 Undertake master planning that integrates infrastructure requirements with environmental and heritage aesthetics.

4.1.1 Develop plans and manage parkland/greenspace to promote accessible networks

BACKGROUND

COUNCIL DECISION - 17 AUGUST 2010 (Committee of the Council - 10 and 11 August 2010 - Item 10)

1. That Council adopt the *Queen's Park and Botanic Gardens Toowoomba - Conservation Management Plan* produced by consultant Catherine Brouwer Landscape Architects with the exception of Conservation Policy 36, as a management tool for Queen's Park and the Botanical Gardens.

2. That Council seek to negotiate additional General Exemptions or enter into a Heritage Agreement with the Department of Environment and Resource Management, based on the proposals contained in the Conservation Management Plan.

3. That a report be presented to Council on the cost of developing a Landscape Masterplan for Queen's Park and the Botanical Gardens.

4. That Council review the Queen's Park and Botanic Gardens Toowoomba Conservation Management Plan in 2020.

CONSULTATION UNDERTAKEN

Consultation was undertaken with the Department of Environment and Resource Management (DERM), and likely Consultants who would undertake the Queen's Park masterplan project.

ISSUES AND RESPONSES

Need for a Master Plan

From recent discussions with DERM, Council would not be able to enter into a Heritage Agreement unless a Masterplan formed the basis of the agreement, identifying proposed development changes to the park. Such an agreement would allow Council to undertake works that are in line with the masterplan without prior consultation with DERM for each project.

A Masterplan was recommended in the Conservation Management Plan (2010) that was recently adopted by Council:

> *"5.4.2 Queens Park & Botanical Gardens Master Planning & Stages*
>
> *On the basis of this Conservation Management Plan, including Policies 32 to 35, and with reference to Council's Land Management Strategy (completion 2009-2010), a Landscape Master Plan for Queens Park and The Gardens is the appropriate next stage for parks planning and management."*

A Masterplan will assist with the planning, design and prioritisation of capital works within Queen's Park including furniture replacement; playground enhancement and improvements to safety; toilet amenity replacement; provision of shelters, access paths, and interpretive signage; improvements to site carparking and entrances for better access.

Staging and Costing

A preliminary project brief was forwarded to consultants who have experience in masterplanning of regional parkland within south-east Queensland.

Project Methodology would include:

- Site Assessment and Document Review
- Design Analysis - Opportunities and Constraints
- Draft Masterplan
- Client Review and Approval
- Public Display and Feedback
- Amendments and Cost Estimate
- Proposed Staging and Implementation Plan
- Final Masterplan Report.

It is estimated that the Masterplan could be undertaken within six months from project initiation. It is also estimated from the feedback received that the Masterplan would cost in the order of $60,000.

RESOURCE IMPLICATIONS

There is currently no funding for the development of a Landscape Masterplan for Queen's Park. It is preferred that this project be considered as a New Request within the 2011/2012 Budget for Implementation, Planning and Design, within the Parks and Recreational Services Recurrent Budget.

CONCLUSION

A Landscape Masterplan that is in line with the conservation goals of the recently adopted *Conservation Management Plan for Queen's Park & Botanic Gardens (2010)* is the next logical step for the planning and staging of new works within this Heritage-listed Regional Park.

RECOMMENDATION

That Council consider providing $60,000 for the Queen's Park and Botanical Gardens Landscape Masterplan when formulating the 2011/2012 Budget.

REASONS FOR RECOMMENDATION

To guide and prioritise future development works within Queen's Park and the Botanical Gardens.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 16)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
	N. Hauser	Please include appropriate allocation in New Requests for the 2011/2012 Budget Review.	30/04/11
	M. Stalley A. Betts	Please note.	30/04/11

Portfolio: **TOURISM EVENTS AND PARKS SERVICES**

17

REPORT TITLE Event Support Funding - 2010/2011 Financial Year - Second Round

AUTHOR Senior Administration Officer, Economic Development Tourism and Events (Simon Underwood) - 30 March 2011

PURPOSE OF REPORT

To submit applications for event support funding for the 2010/2011 financial year.

CORPORATE PLAN REFERENCE

1.1.1 Identify and promote opportunities for creative expression.

1.1.3 Facilitate equitable access to appropriate social and cultural activities to promote community interaction.

1.2.1. Collaborate with external agencies to encourage physical activity in the community.

1.4.3 Strengthen social networks and provide appropriate social infrastructure to build resilience and connectivity of the community.

1.5.2 Encourage and support activities to achieve multicultural and intergenerational understanding and equity.

1.5.3. Promote a sense of community among young people and encourage them to participate and remain in their community.

5.1.5. Promote the Toowoomba Region as a place for business and encourage the establishment of new businesses.

5.1.6 Promote the region as a tourist destination.

5.1.7 Explore opportunities for the Region to host a variety of festivals and events.

BACKGROUND

Local Government (Finance, Planning and Reporting) Regulation 2010

In accordance with Part 4 Community Grants the local government may give a grant to a community organisation only;

(a) if the local government is satisfied:

(i) that the grant will be used for a purpose that is in the public interest;
(ii) the community organisation meets the criteria stated in the community grants policy; and,

(b) in a way that is consistent with the local government's community grants policy.

There are new Event Support Grants Scheme Guidelines that have been developed under a proposed Community Support Policy, but, at the time of preparation of this report, the policy and guidelines are yet to be approved by Council and therefore, the existing support arrangements from the amalgamating Councils are still in place.

The applications recommended for approval cover the Toowoomba, Highfields, Pittsworth and Millmerran areas and are consistent with the proposed policy guidelines and the previous policies/administrative practices of these amalgamating Councils.

Snapshot

Council received nine applications for support from the second round of the Event Support Grant Scheme. Details of the requested support along with the recommended support are as follows:

Applicant	Event	Request	Suggest
(a) Highfields Pioneer Village Museum & Park Inc.	Major Event - Easter Vintage Festival	$5,000	$2,000
(b) Toowoomba Hot Rodders Club Inc.	Regional Event - High Altitude Hot Rod Run & Display	$1,900	$1,900
(c) Toowoomba Hospice Association Inc.	Regional Event - Toowoomba Hospice Camellia & Winter Flower Show	$1,500	$1,500
(d) Rangeville Hockey Club Inc.	Community Event - Rangeville Hockey Club 50th Anniversary	$1,800	$1,500
(e) Meringandan State School P&C Association	Community Event - Meringandan Bull & Bronc Rodeo & Ute Muster	$1,500	$1,300
(f) Millmerran Local Arts Council	Community Event - Jazz in the Park	$1,380	$1,380
(g) Endeavour Foundation	Community Event - The Endeavour Challenge Community Ride & The Chronicle Community Fair	$2,000	$600
(h) Pittsworth Amateur Basketball Inc.	Community Event - Pittsworth Amateur Basketball Inc. 50th Jubilee	$1,323	$1,323
(i) Householders' Options to Protect the Environment (HOPE) Inc.	Community Event - 2011 Pathways Sustainability Expo	$3,000	$1,500
Total		**$19,403**	**$12,503**

CONSULTATION UNDERTAKEN

Not applicable.

ISSUES AND RESPONSES

(a) Highfields Pioneer Village Museum & Park Inc. - Easter Vintage Festival - Highfields Pioneer Village - Friday, 23 April 2011 to Monday, 25 April 2011 - Regional Event

Applicant / Funding Details

Highfields Pioneer Village Museum & Park Inc.

Seeking $5,000 towards:

- improvements to the venue's entrance road at 73 Wirraglen Road, Highfields (purchase of gravel).
- promotional campaigns through all media stations by focussing on the volunteers who make the festival happen.
- use of the What's on the Wall banner facility at the Visitor information Centre, James Street Toowoomba. (Application fee $315 plus banner design and production of the initial banner $420: Total cost of $735)

Event - Cultural Heritage

The Easter Vintage Festival is an annual event which falls on Easter Saturday, Sunday and Monday . The theme of the festival is "Experience Pioneer Life" and features displays and demonstrations from all aspects of pioneering life including arts, crafts, music, animal nursery, vintage machinery and age old crafts such as silversmithing, tinsmithing and blacksmithing.

The Year 2011 will mark the fourteenth festival hosted by the applicant.

Volunteers participate in the festival and demonstrate age-old skills to the public over three days.

Details / Background Information

Existing event in its 14th year.

Three day event proposing to attract 5927 participants, 421 support personnel and 480 spectators (total of 6,828)

Total attendees from TRC area are expected to be 4,506 along with 1,502 from South-east Queensland, 750 Interstate and 70 International.

Economic & Social Benefits

Sourcing of local products: Value $45,320

Toowoomba Wood Turners & Toowoomba Spinners and Weavers run stalls to raise funds for their needs.

Highfields Apex Club permitted to run a BBQ with proceeds to Toowoomba Hospital Children's Appeal.

Southern Bee Keepers Assn. conducting educational talks to public to promote healthy apiary practices.

Family friendly.

Cultural education.

Budget Details

Total budget	$112,812
Income :	$59,000 (excludes in-kind support)
Expenses:	$53,602 (excludes in-kind support)

The request of $5,000 is within the 20% limit.

Regional Event Funding Levels, Aims, Priorities & Assistance

Funding Level
UP to $10,000

Comment: The funding level being sought is $5,000 therefore, below the guideline limit for a major event.

Aims
To encourage and support a range of events across the region that celebrate the region's character and cultural diversity and contribute to improving the economic prosperity and social well-being of the broader community.

Comment: This event, held in the regional area of Highfields, aims to meet the following objectives and is considered to meet the aims of the Event Support Grant Program.

- provides cultural heritage based on age old skills
- appeals to a wide audience
- provides high quality entertainment
- provides fun filled educational activities in a comfortable relaxed setting
- provides volunteers and staff with opportunities to engage in project based services, learning and research activities
- caters for children of all ages and abilities
- encourages local artisans, supports heritage tourism and increases the community profile

Priorities
Priority will be given to events which include one of the following priorities:
- development of new events possessing the potential to becoming regular events, that do not depend on Council support on an on-going basis;
- development and revitalisation of an established event;
- enhancement of the professional delivery to economically sustain an event.

Comment: The applicant's new initiative to run promotional campaigns through all media stations by focussing on the volunteers who make the festival happen meets the above second priority.

Suggested Assistance

As a general rule, Council requires its financial support to be allocated in the areas of promotion, marketing and event development.

The applicant is proposing to spend $2,000 with National Nine Brisbane and it is suggested that this could be an avenue of support.

Reasons

Development and revitalisation of an established event through a promotional program that concentrates on volunteers and their skills to enhance the event.

(b) Toowoomba Hot Rodders Club Inc. - High Altitude Hot Rod Run & Display - Toowoomba CBD Sunday, 13 March 2011 - Regional Event

Applicant / Funding Details

Toowoomba Hot Rodders Club Inc.

Note: This application could not be considered during the first round because it was received out of time.

The applicant is seeking Council support of $1,900 to provide road closure barriers together with free community entertainment at its CBC Show & Shine event. (Rock "N" Roll Band "The Song Dogz" together with rock "n" roll dancers).

Event - Motor Sport/Cultural

The event was held on Friday 11 March 2011 with various activities for participants in and around the local area and concluded with a spectacular Show & Shine event in Style Street (Margaret Street) on Sunday 13 March 2011.

Approximately 6,000 to 7,000 persons attend the Show & Shine event.

Details / Background Information

This year marked the 11th anniversary of the annual "High Altitude Hot Rod Run."

The event attracts 150 plus cars from the Region, Brisbane, Gold Coast, other parts of Queensland and New South Wales.

Previous surveys conducted by the applicant have revealed that a proportion of spectators attend from South-east Queensland.

Council supported this event in 2010 with assistance of $1,800.

Budget Details

Total budget	$18,900 (includes in-kind support)
Income :	$1,074 (received from memorabilia sales & internal auction. Donated to the Friends of St Vincent's)
Expenditure:	$1,900 (excludes in-kind support)

The application in within the 20% funding limit applicable for Regional Events.

Economic & Social Benefits

Economic:
Approximately 350 competitors/crew from outside of the region attend and stay in local motels and at the show grounds. These persons generally stay from the Friday until the following Monday.
All profits from the event are given to Friends of St Vincent's Hospital.
The event attracts a large public gathering into the CBD area of Toowoomba on Sunday and stimulates trade.

Social:
The event supports desired outcomes of the Toowoomba City Centre Master Plan in that it provides social activity within the CBD>
Participation in excess of 6,000 persons at this event proves its popularity.

Regional Event Funding Levels, Aims, Priorities & Assistance

Funding Level
Up to $10,000

Comment: The funding level being sought is $1,900 therefore, within the guideline limit.

Aims
To encourage and support a range of events across the region that celebrate the character of the local community and provide substantial social benefit along with reasonable economic prosperity to the community at large.

Comment:
This three (3) day event, along with its community participation, has proved to not only to be a boost to the local tourist sector and CBD, but also a great social event for the community at large.

Priorities

Priority will be given to events which include one of the following priorities:

- Development of new events with the potential to becoming regular events, that will not depend on Council support on an on-going basis;
- Development and revitalisation of an established event; and,
- Enhancement of the professional delivery to economically sustain an event.

Comment:
This year, the applicant introduced ancillary activities at the showgrounds and therefore, sought to revitalise an existing event.

Suggested Assistance

As a general rule, Council requires its financial support for Community Events to be allocated in the areas of promotion, marketing, event development and entertainment.

In accordance with these guidelines it is suggested that assistance be provided towards the entertainment and road treatment barriers, having regard to CBD benefit.

Reasons

Large scale event delivering economic and social benefits at minimal cost to Council along with major support to the CBD area of Toowoomba.

(c) Toowoomba Hospice Association Inc. Toowoomba Hospice Camellia & Winter Flower Show - 16 and 17 July 2011 - Regional Event

Applicant / Funding Details

Toowoomba Hospice Association Inc.

The applicant is seeking Council support of $1,500 to conduct a TV promotional program to increase visitor participation at its floral event.

Event - Horticultural

This two day horticultural event commences on Saturday 16 July 2011 and concludes on Sunday 17 July 2011 at the TAFE Horticultural Centre.

The event features camellias and winter flowers, guest speakers, courtyard competition, garden sculptures, floral arranging and catering.

Approximately 2,000 persons attend this event.

Details / Background Information

Whilst this application is from The Toowoomba Hospice Association Inc. the actual conduct of the activity is controlled by a group of dedicated persons formed to provide financial assistance with the daily operations of the Toowoomba Hospice. They meet regularly, conduct formal meetings with minutes kept and keep records of their financial transactions.

The Toowoomba Hospice Camellia & Winter Flower Show is an annual event run by the group at TAFE Horticulture in Lindsay Street. This year's event will encompass the following attractions:

- displays of beautiful camellias
- camellia competition
- Toowoomba and Region floral design championships
- plant sales
- entertainment
- light refreshments
- crafts and raffles
- herbal art
- ikebana
- water colours
- Bunnings hydroponic vegetable and herb garden
- outdoor sculpture and art exhibition
- open garden display at a separate location (being investigated)

At last year's event, approximately 2,000 persons attended over the two days. This year, the applicant is promoting the event throughout south-east Queensland and has distributed 300 brochures to various garden clubs. Details of the event have been highlighted in the Garden Club Association newsletter.

Council supported this event in 2010 with assistance of $500 (potted colour and plants)

Budget Details

Income : $26,000 (excludes in-kind support)
Expenditure: $13,000 (excludes in-kind support)
Entry fee structure: Adults $5, Children free.

The application in within the 20% funding limit applicable for Regional Events.

Economic & Social Benefits

Economic:
Approximately 300 persons participated at the event and 2000 persons attend.
Profit from the event is directed to The Hospice with some monies retained for next year's event.
Goods & services $12,600
The event maintains Council's Garden City Image.
The applicant hopes to attract a tourist bus from Brisbane.

Social:
Unique horticultural event.
Encouraging gardening, flower arranging, cooking, landscaping and sculpturing.

Regional Event Funding Levels, Aims, Priorities & Assistance

Funding Level
Up to $10,000

Comment: The funding level being sought is $1,500 therefore, within the guideline limit.

Aims
To encourage and support a range of events across the region that celebrate the character of the local community and provide substantial social benefit along with reasonable economic prosperity to the community at large.

Comment:
Two day horticultural event supporting Council's Garden City Image.

Priorities

Priority will be given to events which include one of the following priorities:

- Development of new events with the potential to becoming regular events, that will not depend on Council support on an on-going basis;
- Development and revitalisation of an established event; and,
- Enhancement of the professional delivery to economically sustain an event.

Comment:
The applicant is seeking to introduce an advertising initiative to increase visitor numbers at the event and therefore, is developing and revitalising and established event.

Suggested Assistance

As a general rule, Council requires its financial support for Community Events to be allocated in the areas of promotion, marketing, event development and entertainment.

In accordance with these guidelines it is suggested that assistance be provided towards the proposed advertising campaign.

Reasons

Distinguished event delivering economic and social benefits with the potential to attract tourists form South East Queensland.

(d) Rangeville Hockey Club Inc.- Rangeville Hockey Club 50th Anniversary - Club Glenvale, Boundary Road Toowoomba - Friday, 22 July 2011 to Sunday, 24 July 2011 - Community Event

Applicant / Funding Details

Rangeville Hockey Club Inc.

Seeking $1,800 towards off-setting hire costs of a suitably sized marquee to accommodate 300 guests.

Event - Sports Jubilee

A 50th year anniversary commencing with an evening welcome and BBQ on Friday 22 July 2011 followed by a presentation dinner on Saturday 23 July 2011 then concluding with a farewell brunch on Sunday.

Details / Background Information

One off event held over three days attracting up to 300 participants in total with 120 being from out of the region.

Budget Details

Total budget $25,174

Income : $26,550 (excludes in-kind support)
Expenses: $25,174 (excludes in-kind support)

The funding limit of 20% of expenditure does not apply to Community Events.

Economic & Social Benefits

Economic:
Motel accommodation $12,000
Car Hire $3,650
Presentation Dinner $13,500
Commemorative items $6,025
Total $35,175

Social:
Promotion of the sport of Hockey and encouragement for young persons to be actively involved.

Community Event Funding Levels, Aims, Priorities & Assistance

Funding Level
Up to $1,500

Comment: The funding level being sought is $1,800 therefore, over the guideline limit of $1,500

Aims
To encourage and support a range of events across the region that capture the imagination and attention of the community that provide fun-filled exciting entertainment programs at an event where entry is open to the public to attend free of charge or at a subsidised rate.

Comment:
This one off event recognises the achievements of a sporting organisation that has been part of the community for a period of 50 years, provides a platform for past and present members to join together to reflect achievements of the club and promote hockey as a healthy and active lifestyle for the young.

Priorities

Priority will be given to applications that include one of the following initiatives:
- development of new events possessing the potential to becoming regular events;
- development and revitalisation of an established event;
- enhancement of the professional delivery to economically sustain an event;
- social interaction within an isolated community.

Comment: The application sits within the priority concerning the enhancement of the professional delivery to economically sustain an event.
Suggested Assistance As a general rule, Council requires its financial support for Community Events to be allocated in the areas of promotion, marketing, entertainment and event infrastructure. In accordance with the guidelines is suggested that the applicant be offered $1,500 towards event infrastructure, namely the function marquee at a total cost of $2,450.
Reasons Support of a one off event offering both economic and social outcomes.

(e) Meringandan State School P&C Association - Meringandan Bull & Bronc Rodeo & Ute Muster - Lilyvale Oval Meringandan - Saturday, 7 May 2011 - Community Event

Applicant / Funding Details

Meringandan State School P&C Association.

Seeking $1,500 towards the entertainment line-up at the event. This includes a comedy act involving renowned rodeo clown "Ian Bostock" along with a band for the evening.

Event - School Fundraising

Run over one day beginning with a Ute Muster in the afternoon, followed by the main event being the Bull & Bronc Rodeo and ending with a band concluding at midnight.

Catering includes a Bar, BBQ, Chips and Soft Drink Van and Fairy Floss/Snow Cone Stall all run by the P&C Assn.

Ancillary activities include a Kids Novelty Stall, Side Show Alley, Laser Skirmish, Best Dressed Cowboy/Cowgirl Competition, Multi-draw Raffle and Sporting Memorabilia Auction.

Details / Background Information

An annual event with 80 participants, 30 support personnel and an estimated 1,000 attendees.

Entry via admission fee: Adult $16, Aged Pensioners/Students $12, Children 5-15 $7 and Family (2 adults & 2 children) $40

Council supported this event in 2010 with assistance of $1,000

Budget Details

Total budget	$41,123
Income :	$54,700 (excludes in-kind support)
Expenditure:	$41,123 (excludes in-kind support)

The funding limit of 20% of expenditure does not apply to Community Events.

Economic & Social Benefits

Economic:
Motel accommodation 30 room nights.
Goods & Services $15,600
The event is run in conjunction with the Toowoomba Children's Hospital Appeal and up to $1,000 will be set aside for this cause.

Social:
This is the only event occurring in Meringandan. The community looks forward to participating in the event through volunteering and patronage. This event brings the community together in a fun filled spirit.

Community Event Funding Levels, Aims, Priorities & Assistance

Funding Level
Up to $1,500

Comment: The funding level being sought is $1,500 therefore, within the guideline limit.

Aims
To encourage and support a range of events across the region that capture the imagination and attention of the community that provide fun-filled exciting entertainment programs at an event where entry is open to the public to attend free of charge or at a subsidised rate.

Comment:
It is considered that this event covers a wide array of activities and certainly provides an exciting entertainment package for attendees to choose from.

Priorities

Priority will be given to applications that include one of the following initiatives:
- development of new events possessing the potential to becoming regular events;
- development and revitalisation of an established event;
- enhancement of the professional delivery to economically sustain an event;
- social interaction within an isolated community.

Comment:
The application sits within the priority concerning the enhancement of the professional delivery to economically sustain an event and social interaction within an isolated community.

Suggested Assistance

As a general rule, Council requires its financial support for Community Events to be allocated in the areas of promotion, marketing, entertainment and event infrastructure.

In accordance with the guidelines is suggested that the applicant be offered $1,300 towards the cost of the rodeo clown. (The actual cost of the band and clown is $2,250.)

Reasons

Support of the one and only ongoing event in an isolated community providing strong economic and social outcomes.

(f) Millmerran Local Arts Council Inc. - Jazz In The Park - Sunday, 29 May 2011 - Millmerran Lion's Park - Community Event

Applicant / Funding Details

Millmerran Local Arts Council Inc.

Seeking $1,380 towards a headline musical act; Jazz Band "Paul Hendon Trio".

Event - Outdoor Parkland Music

Lunchtime/afternoon family entertainment in Millmerran Lion's Park incorporating jazz along with a local didgeridoo player with an expected audience of 150 to 200.

Details / Background Information

This event was last held four years ago and has been reintroduced due to popular request.

The applicant is aware of the popular "Summer Tunes" program run in Toowoomba over January and February and is keen to create an outdoor musical event for its community.

Budget Details

Income : $300 (excludes in-kind support)
Expenditure: $1,680 (excludes in-kind support)

The funding limit of 20% of expenditure does not apply to Community Events.

Economic & Social Benefits

Economic:
Not applicable for community events.

Social:
Providing a relaxing afternoon of music for both rural and towns people.
Providing an opportunity for new members of the community to meet with existing community members. This includes people from the Philippines and Karen people.

Community Event Funding Levels, Aims, Priorities & Assistance

Funding Level
Up to $1,500

Comment: The funding level being sought is $1,380 therefore, within the guideline limit.

Aims
To encourage and support a range of events across the region that capture the imagination and attention of the community that provide fun-filled exciting entertainment programs at an event where entry is open to the public to attend free of charge or at a subsidised rate.

Comment:
This event provides fun filled entertainment to the public free of charge.

Priorities

Priority will be given to applications that include one of the following initiatives:
- development of new events possessing the potential to becoming regular events;
- development and revitalisation of an established event;
- enhancement of the professional delivery to economically sustain an event;
- social interaction within an isolated community.

Comment:
The application sits within the priority concerning social interaction within an isolated community.

Suggested Assistance

As a general rule, Council requires its financial support for Community Events to be allocated in the areas of promotion, marketing, entertainment and event infrastructure.

In accordance with the guidelines is suggested that the applicant be offered $1,380 towards the cost of the Jazz Trio.
Reasons Support of an event within an isolated community providing social benefits to the local community including migrants.

(g) Endeavour Foundation - The Endeavour Challenge Community Ride & The Chronicle Community Fair - Queen's Park - Sunday, 19 June 2011 - Community Event

Applicant / Funding Details

Endeavour Foundation

The Endeavour Foundation is seeking assistance of $2,000 towards park hire, mobile stage hire, entertainment and rubbish removal costs associated with the "Endeavour Challenge" community cycling event on Sunday, 19 June 2011, which is run in conjunction with the "Tour of Toowoomba" (National Road Series Cycling Event).

Event - Community Fair & Sports Tourism

In 2010 a National Road Series cycling event came to the Region with the Tour of Toowoomba and as an adjunct to this professional event, the Toowoomba Cycling Club and Endeavour Foundation, as the charity of choice, created the opportunity for the population of the Darling Downs to become directly involved through the running of an associated community ride.

The Endeavour Challenge Community Ride is not a race but a chance for people to cycle a similar route as the pros and raise much needed funds for Endeavour Foundation.

The inaugural event was run over a distance of 100 km and the 2011 event will open up to a wider range of participants with the introduction of 30 km and 80 km options.

The race starts and concludes at upper Queen's Park (travelling out towards Oakey) and to take advantage of the gathering crowd, a community fair will be run in Queen's Park.

It is expected that a crowd of up to 1,000 will be in attendance.

Details / Background Information

The potential of the Endeavour Challenge to attract visitors to the region is substantial and this portion of the event has the capacity to attract large spectator attendance.

The applicant organisation intends to provide community activities to enhance the overall experience of the event and provide an exciting atmosphere.

The Endeavour Foundation provides opportunities for people with a disability and has been active in Toowoomba since opening the first sub-branch outside of Brisbane in 1954.

The applicant was provided with limited in-kind support in the field of traffic management for this event in 2010.

Budget Details

Income : $46,260 (excludes in-kind support)
Expenditure: $28,197(excludes in-kind support)

The funding limit of 20% of expenditure does not apply to Community Events.

Economic & Social Benefits

Economic:
Whilst not applicable for Community Events, it is envisaged that there would be such benefits arising through the work of the Endeavour Foundation.

Social:

St John Ambulance – First Aid provision.

Toowoomba Cycling Club are partnering in the event.

Getting people off the couch, out and about cycling or volunteering or attending the Community Fair.

Community Event Funding Levels, Aims, Priorities & Assistance

Funding Level
Up to $1,500

Comment: The funding level being sought is $2,000 therefore above the guideline limit.

Aims
To encourage and support a range of events across the region that capture the imagination and attention of the community that provide fun-filled exciting entertainment programs at an event where entry is open to the public to attend free of charge or at a subsidised rate.

Comment:
This event provides fun filled entertainment to the public free of charge.

Priorities

Priority will be given to applications that include one of the following initiatives:
- development of new events possessing the potential to becoming regular events;
- development and revitalisation of an established event;
- enhancement of the professional delivery to economically sustain an event;
- social interaction within an isolated community.

Comment:
The application sits within the priority concerning the revitalisation of an established event in that is piggy-backing on an established event whilst incorporating a sub-event; namely, the Community Fair as an added attraction.

Suggested Assistance

As a general rule, Council requires its financial support for Community Events to be allocated in the areas of promotion, marketing, entertainment and event infrastructure.

In accordance with the guidelines is suggested that the applicant be assisted to the value of $600, being the hire of the Mobile Stage and non-commercial use of the park.

Reasons

Support of an event affording economic and social benefits.

(h) Pittsworth Amateur Basketball Inc. 50th Jubilee - Saturday 18 June 2011 - Community Event

Applicant / Funding Details

Pittsworth Amateur Basketball Inc.

The applicant is seeking assistance of $1,323 towards promotion of the event.

Event - Sports Jubilee

An event to celebrate fifty (50) years of the existence of the Pittsworth Basketball Association.

Details / Background Information

The applicant is seeking all past and present members of the club to meet at the Pittsworth Leagues Club for the purpose of celebrating achievements over the years.

The celebration will occur at the Pittsworth Leagues Club.

Budget Details

Income : $8,573 (excludes in-kind support)
Expenditure: $8,573 (excludes in-kind support)

The funding limit of 20% of expenditure does not apply to Community Events.

Economic & Social Benefits

Economic:
Whilst not applicable for Community Events, it is envisaged that there will be such benefits arising from 200 persons attending the celebration in Pittsworth.

Social:

Celebration of a 50 year milestone for a sporting organisation.

Community Event Funding Levels, Aims, Priorities & Assistance

Funding Level
Up to $1,500

Comment: The funding level being sought is $1,323 therefore, within the guideline limit.

Aims
To encourage and support a range of events across the region that capture the imagination and attention of the community that provide fun-filled exciting entertainment programs at an event where entry is open to the public to attend free of charge or at a subsidised rate.

Comment:
This event commands community attention in that it seeks to celebrate 50 years of sporting achievement.

Priorities

Priority will be given to applications that include one of the following initiatives:
- development of new events possessing the potential to becoming regular events;
- development and revitalisation of an established event;
- enhancement of the professional delivery to economically sustain an event;
- social interaction within an isolated community.

Comment:
The application sits within the priority concerning social interaction within an isolated community.

Suggested Assistance

As a general rule, Council requires its financial support for Community Events to be allocated in the areas of promotion, marketing, entertainment and event infrastructure.

In accordance with the guidelines is suggested that the applicant be offered $1,323 towards promotion of the event with the view to attracting past, present and future members.
Reasons Support of an event affording economic and social benefits.

(i) Householders' Options To Protect The Environment (HOPE) Inc. - Environmental Expo - Sunday, 5 June 2011 - USQ - Community Event

Applicant / Funding Details

Householders' Options To Protect The Environment (HOPE) Inc.

The applicant is seeking assistance of $3,000 towards promotion of the event.

Event - Environmental Expo

An environmental expo showcasing the diversity of good works being undertaken by the environment sector, government agencies and the business sector to promote ecological and social sustainability and featuring information displays, extensive speakers program, workshops, green exhibits and a trade fair of environmentally friendly products and services.

Details / Background Information

This new event will raise awareness and provide tools for change by showcasing leading solutions to the ecological and social challenges we face.

The expo will be held at the University of Southern Queensland on World Environment Day, Sunday 5 June 2011 from 10am to 4 pm. It is a free community event that aims to celebrate the very best local examples of ecological and social sustainability and will feature information displays, interactive workshops, talks, demonstrations and environmentally friendly products and services.

The event will have a carnival/fete feel and is targeted towards residents and persons interested in sustainable living. It could be considered to be an abridged version of the recently held Sustainable Living Festivals in our capital cities. It will also serve as a chance for the Toowoomba Region to showcase its commitment to healing the environment, a chance to demonstrate and showcase diverse proposals and technologies for changing our behaviour and reducing the damaging impacts.

An exciting program of attractions and activities is being organised including:

- Information displays - conservation, landcare, environmental education, sustainability, wildlife, organics and demonstrations.
- Trade exhibits featuring environmental products and services.
- Diverse speakers program featuring representatives from NGO's government agencies and the commercial sector.
- Practical demonstrations and workshops where Expo participants can learn about and debate issues such as climate change, mining, raising chooks, permaculture and household energy efficiency.

Budget Details

Income :	$15,000 (excludes in-kind support)
Expenditure:	$9,975 (excludes in-kind support)

The funding limit of 20% of expenditure does not apply to Community Events.

Economic, Social & Environmental Benefits

Economic:
Whilst not applicable for Community Events, it is envisaged that the message of sustainable practices will in turn create economic benefits for our community. Local and regional businesses have been invited to display and promote environmentally friendly products and services.

Social:
The Expo will provide an opportunity to the local and regional community environmental sector to promote their aims and objectives, distribute literature and recruit new members and volunteers. Where practical, service clubs and other community groups will be invited to assist with providing entertainment and catering at the event.

The event will offer people a general understanding of the benefits of a healthy environment and the steps one can take to improve interaction with the natural environment.

Better overall outcomes for the environment.

Community Event Funding Levels, Aims, Priorities & Assistance

Funding Level
Up to $1,500

Comment: The funding level being sought is $3,000, therefore, above the guideline limit.

Aims
To encourage and support a range of events across the region that capture the imagination and attention of the community that provide fun-filled exciting entertainment programs at an event where entry is open to the public to attend free of charge or at a subsidised rate.

Comment:
This event, if it were to grow in time, could fit within the class of a Regional Event. It currently meets the aims of a Community Event in that it is offering stimulating life skill options to the community at no cost.
It is worth noting that there are two other events occurring in Toowoomba on World Environment Day that also provide similar messages and should this event expand in time, then it may be prudent for event organisers consider combining activities.

Priorities

Priority will be given to applications that include one of the following initiatives:
- development of new events possessing the potential to becoming regular events;
- development and revitalisation of an established event;
- enhancement of the professional delivery to economically sustain an event;
- social interaction within an isolated community.

Comment:
The application sits within the priority concerning the development of a new event that possess the potential to becoming a regular event.

Suggested Assistance

As a general rule, Council requires its financial support for Community Events to be allocated in the areas of promotion, marketing, entertainment and event infrastructure.

In accordance with the guidelines is suggested that the applicant be offered $1,500 be offered towards promotion of the event.

Reasons

Support of an event affording economic, social and environmental benefits.

RESOURCE IMPLICATIONS

Budget Details	Total
Year 2010/11 Budget Allocation	$107,000
Less first round applications of $77,750	$29,250
Less support for Spirit of Outback $4,000	$25,250
Available Funding	**$25,250**
Recommended Funding	**$12,503**

Due to available funding, two events, namely the Rangeville Hockey Club's 50th Anniversary and the Toowoomba Hospice Camellia & Winter Flower Show, occur very early within the

next financial year and in order to provide the applicants with assurance and confidence to proceed with their event plans, their applications have been presented for consideration at this point in time.

CONCLUSION

The events recommended for funding are consistent with the previous policies/practices of the amalgamating Councils and proposed policy guidelines.

RECOMMENDATION

1. That Council provide Highfields Pioneer Village, Museum and Park Inc. with funding of $2,000 from the Events Support Scheme to assist with its National Nine Brisbane advertising campaign in connection with the conduct of the Easter Vintage Festival 2011 to be held at the Highfields Pioneer Village from 23 April 2011 to 25 April 2011, subject to the standard conditions for providing the funding.

2. That Council provide Toowoomba Hot Rodders Club Inc. with funding of $1,900 from the Events Support Scheme to assist with entertainment and road closure costs associated with The High Altitude Hot Rod Run held from 11 to 13 March 2011, at various Toowoomba locations and concluding with a Show and Shine event in Style Street (Margaret Street), subject to the standard conditions for providing the funding.

3. That Council provide Toowoomba Hospice Association Inc. with funding of $1,500 from the Events Support Scheme by meeting the costs associated with the promotion of the Toowoomba Hospice Camellia & Winter Flower Show at TAFE Horticulture, Lindsay Street on 16 and 17 July 2011, subject to the standard conditions for providing the funding.

4. That Council provide Rangeville Hockey Club Inc. with funding of $1,500 from the Events Support Scheme to assist with the provision of infrastructure at the Club's 50th Anniversary Celebrations at Club Glenvale, Boundary Road, Toowoomba on Friday, 22 July 2011 to Sunday, 24 July 2011, subject to the standard conditions for providing the funding.

5. That Council provide Meringandan State School Parents' and Citizens' Association with $1,300 from the Events Support Scheme for special entertainment (Rodeo Clown) in association with the Meringandan Bull & Bronc Rodeo & Ute Muster at Lilyvale Oval on Saturday, 7 May 2011 from Noon to Midnight, subject to the standard conditions for providing the funding.

6. That Council provide Millmerran Local Arts Council Inc. with $1,380 from the Events Support Scheme for entertainment associated with its Jazz In The Park event on Sunday, 29 May 2011 in Millmerran Lion's Park, subject to the standard conditions for providing the funding.

7. That Council provide The Endeavour Foundation with funding of $600 from the Events Support Scheme to assist with the cost of Council's Mobile Stage and fees for the non-commercial use of a park in connection with "The Endeavour Challenge Community Ride" and "The Chronicle Community Fair " being held on Sunday, 19 June 2011, run in conjunction with the "Tour of Toowoomba" (National Road Series Cycling Event), subject to the standard conditions for providing the funding.

8. The Council provide Pittsworth Amateur Basketball Inc. with funding of $1,323 from the Events Support Scheme towards promotion of the Club's 50th Jubilee celebration on Saturday, 18 June 2011, subject to the standard conditions for providing the funding.

9. The Council provide Householders' Options to Protect the Environment (HOPE) Inc with funding of $1,500 from the Events Support Scheme for advertising associated with the conduct of the 2011 Pathways Sustainability Expo being held on Sunday, 5 June 2011 from 10.00 a.m. to 4.00 p.m. at the campus of the University of Southern Queensland, subject to the standard conditions for providing the funding.

REASONS FOR RECOMMENDATION

To distribute grant funding to eligible organisations and consequently, enhance the economic, social and environmental well being of our Region.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 17)

MOTION:
Moved by Cr. Strohfeld, seconded by Cr. Antonio

1. That Council provide Highfields Pioneer Village, Museum and Park Inc. with funding of $5,000 from the Events Support Scheme to assist with its marketing and advertising campaign in connection with the conduct of the Easter Vintage Festival 2011 to be held at the Highfields Pioneer Village from 23 April 2011 to 25 April 2011, subject to the standard conditions for providing the funding.

2. That Council provide Toowoomba Hot Rodders Club Inc. with funding of $1,900 from the Events Support Scheme to assist with entertainment and road closure costs associated with The High Altitude Hot Rod Run held from 11 to 13 March 2011, at various Toowoomba locations and concluding with a Show and Shine event in Style Street (Margaret Street), subject to the standard conditions for providing the funding.

3. That Council provide Toowoomba Hospice Association Inc. with funding of $1,500 from the Events Support Scheme by meeting the costs associated with the

promotion of the Toowoomba Hospice Camellia & Winter Flower Show at TAFE Horticulture, Lindsay Street on 16 and 17 July 2011, subject to the standard conditions for providing the funding.

4. That Council provide Rangeville Hockey Club Inc. with funding of $1,500 from the Events Support Scheme to assist with the provision of infrastructure at the Club's 50th Anniversary Celebrations at Club Glenvale, Boundary Road, Toowoomba on Friday, 22 July 2011 to Sunday, 24 July 2011, subject to the standard conditions for providing the funding.

5. That Council provide Meringandan State School Parents' and Citizens' Association with $1,300 from the Events Support Scheme for special entertainment (Rodeo Clown) in association with the Meringandan Bull & Bronc Rodeo & Ute Muster at Lilyvale Oval on Saturday, 7 May 2011 from Noon to Midnight, subject to the standard conditions for providing the funding.

6. That Council provide Millmerran Local Arts Council Inc. with $1,380 from the Events Support Scheme for entertainment associated with its Jazz In The Park event on Sunday, 29 May 2011 in Millmerran Lion's Park, subject to the standard conditions for providing the funding.

7. That Council provide The Endeavour Foundation with funding of $600 from the Events Support Scheme to assist with the cost of Council's Mobile Stage and fees for the non-commercial use of a park in connection with "The Endeavour Challenge Community Ride" and "The Chronicle Community Fair " being held on Sunday, 19 June 2011, run in conjunction with the "Tour of Toowoomba" (National Road Series Cycling Event), subject to the standard conditions for providing the funding.

8. The Council provide Pittsworth Amateur Basketball Inc. with funding of $1,323 from the Events Support Scheme towards promotion of the Club's 50th Jubilee celebration on Saturday, 18 June 2011, subject to the standard conditions for providing the funding.

9. The Council provide Householders' Options to Protect the Environment (HOPE) Inc with funding of $1,500 from the Events Support Scheme for advertising associated with the conduct of the 2011 Pathways Sustainability Expo being held on Sunday, 5 June 2011 from 10.00 a.m. to 4.00 p.m. at the campus of the University of Southern Queensland, subject to the standard conditions for providing the funding.

Carried

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
1.-9.	S. Underwood	Please initiate all follow-up action arising from the decision.	21/04/11

Portfolio: **CULTURAL HERITAGE AND FACILITIES SERVICES**

18

REPORT TITLE Empire Theatres Pty Ltd - Community Access Fund - Third Round 2010/2011

AUTHOR Senior Administration Officer, Tourism and Events (Simon Underwood) - 25 March 2011

Community Access Fund - Third Round of Applications - 2010/2011 Financial Year

The Selection Panel formed to consider community access grants through Empire Theatres Pty Ltd recommends the following applications for approval.

In accordance with Council's agreement in respect of this funding scheme, Empire Theatres Pty Ltd must report quarterly to Council with a full acquittal of the grants/subsidies it has made and seek reimbursement.

The applications recommended for funding by Empire Theatres Pty Ltd are as follows.

Organisation/Group	Event	Type of Assistance	Value $ (incl GST)
East Creek Neighbourhood Centre	Tickets for various shows occurring in 2011.	Ticket costs.	1,200
Toowoomba Hospice Assn. Inc.	Charity Concert at USQ Theatre.	Cost of ticket services for Empire Theatres Pty Ltd to ticket this event.	1,500
Combined Secondary Schools of Toowoomba. (The Glennie School, Fairholme College, Christian Outreach College, Toowoomba Christian College, Toowoomba Grammar School, Concordia College, St Mary's College, St Ursula's College, St Saviour's College, St Joseph's College, Centenary Heights State High School, Toowoomba State High School, Harristown State High School and Wilsonton State High School).	Flood Relief Concert.	Venue hire.	1,500
New Hope Community Care (on behalf of Watoto Ministries). Note: Empire Theatres Pty Ltd has advised that New Hope Community Care is a separate entity from New Hope Church who received assistance under this scheme within the current financial year.)	Community performance from "Watoto Restore Tour".	Venue Hire	1,500
TOTAL			**$5,700**

Council allocated $38,000 to the Community Access Fund in 2010/211. Funding of $19,495 was allocated in the first and second rounds leaving $18,535 for subsequent rounds.

Agreement Guidelines

The applications meet Council's agreement guidelines for appropriate community groups to access the Empire or Church Theatres.

RECOMMENDATION

That Council note the following details of the third round of Community Access Grants administered by Empire Theatres Pty Ltd for the 2010/2011 financial year and reimburse Empire Theatres Pty Ltd the sum of $5,700 (includes GST).

Organisation/Group	Event	Type of Assistance	Value $ (incl GST)
East Creek Neighbourhood Centre	Tickets for various shows occurring in 2011.	Ticket costs.	1,200
Toowoomba Hospice Assn. Inc.	Charity Concert at USQ Theatre.	Cost of ticket services for Empire Theatres Pty Ltd to ticket this event.	1,500
Combined Secondary Schools of Toowoomba. (The Glennie School, Fairholme College, Christian Outreach College, Toowoomba Christian College, Toowoomba Grammar School, Concordia College, St Mary's College, St Ursula's College, St Saviour's College, St Joseph's College, Centenary Heights State High School, Toowoomba State High School, Harristown State High School and Wilsonton State High School).	Flood Relief Concert.	Venue hire.	1,500
New Hope Community Care (on behalf of Watoto Ministries). Note: Empire Theatres Pty Ltd has advised that New Hope Community Care is a separate entity from New Hope Church who received assistance under this scheme within the current financial year.)	Community performance from "Watoto Restore Tour".	Venue Hire	1,500
TOTAL			**$5,700**

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 18)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
	S. Underwood	Please initiate all follow-up action.	30/4/2011

Portfolio: **ENVIRONMENTAL AND COMMUNITY SERVICES**

19

REPORT TITLE State Government Industry Waste Levy and the Implications for Toowoomba Regional Council

AUTHOR Manager Environmental Health Services (Tony Shadwell) and Acting Manager Waste Services (John Harper) - 30 March 2011

PURPOSE OF REPORT

1. To present to Council the response from the State Department of Environment and Resource Management (DERM) in response to Council's request for a 5 year moratorium on the introduction of a State Levy on Industrial Waste.

2. To review the DERM response and the implications of the State Levy on Industrial Waste for Toowoomba Regional Council.

CORPORATE PLAN REFERENCE

4.4.3 Deliver efficient and compliant waste management services.
4.4.4 Develop and implement a regional waste management plan.

BACKGROUND

The Department of Environment and Resource Management (DERM) released the Queensland Waste Strategy 2010–2020—Waste Avoidance and Recycling Consultation Draft for public comment on 5 June 2010. Officers from Toowoomba Regional Council met with Western Downs Regional Council officers in June 2010 and developed a joint strategy for responding to the proposals within the consultation draft. Council made a formal submission in August 2010 requesting DERM to consider a 4 to 5 year moratorium on introducing the industry waste levy to allow Council to implement its draft Waste Management Strategic Plan which was only completed in July 2010. The submission also objected to the introduction of this levy which is considered a tax imposition which will significantly increase costs to Council and the community.

Subsequently, Queensland's Waste Reduction and Recycling Strategy 2010 - 2020 was released in December 2010. As part of its overall strategies, the State Government is committed to the introduction of an industry waste levy for commercial and industrial waste (C & I) and construction and demolition (C & D) waste streams, including regulated waste. The levy does not apply to municipal solid waste (MSW) but this may change in the future. The initial introduction date for the levy was scheduled 1 July 2011.

It took until 15 February 2011 for DERM to formally respond to Council's submission. DERM's response was that there would be no change to the proposed introduction date of the levy. DERM has since advised that the levy will now be introduced on 1 December 2011.

The collection of this State levy will have a dramatic effect on the costs of waste disposal to Council and the community. The introduction of the State levy will mean that Council will now have to bring forward the planned dates for rationalising the number of disposal sites in the region and providing infrastructure and supervision at landfills and transfer stations in order to be levy ready by 1 December 2011. Council will also bear additional costs for the resources to collect the levy and administer the levy collection on behalf of the State Government.

Under the State Strategy, DERM will return a small portion of collected levies to local government through an infrastructure assistance application package to assist with some infrastructure costs to become levy ready e.g. weigh-bridges. However, this falls far short of the costs for infrastructure for Council to be levy ready by 1 December 2011. Council will need to introduce, review and standardise the waste disposal fees and charges at all receiving sites throughout the Toowoomba Regional Council area.

The State levy will have a considerable financial impact on businesses who will need to pay the levy cost at Council's refuse disposal facilities. The financial impacts will be exacerbated for those businesses using district waste disposal facilities which had no charges or very low charges in the past. They will now have to pay the State levy as well as the charges which Council will be forced to apply in order to recover the costs of the services and infrastructure necessary to collect the new levy.

The proposed State levies are:

Waste stream	Disposal levy amount
Commercial and Industrial waste	$35 per tonne
Construction and demolition waste	$35 per tonne
Contaminated and acid sulphate soils	$35 per tonne
Lower hazard regulated waste	$50 per tonne
Higher hazard regulated waste	$150 per tonne
Municipal solid waste	$0

DERM's responses to specific questions/issues raised by Council are summarised below.

Council's request to DERM for a 4 to 5 year moratorium

DERM Response

"The government is not considering a moratorium on the introduction of the levy. To do so would create inequities for other local governments and the private sector who would be obligated to remit the levy. The levy zone remains unchanged and DERM is working closely with Councils within the zone to ensure they will be levy - ready by the time of introduction".

Officer's Comment

The response does not make reference to the commencement date of the levy however, the Minister for Environment and Resource Management announced on 18 February 2011 that the introduction of the industry waste levy would be delayed until 1 December 2011.

DERM's comments on Council's intention to consolidate waste disposal sites

DERM Response

"While neither the proposed legislation nor the introduction of the levy will force consolidation of waste disposal sites, DERM officers working with Councils in relation to establishing infrastructure needs prior to the levy commencing have identified some areas where consolidation may be appropriate in the future.

Much of this is primarily in areas where there are a number of small unstaffed facilities and where rationalisation or changing the type of facility would assist the Council to have better control over the type and amount of waste disposed of at those facilities. It should be noted that the levy liability will not be created at a transfer station or skip bin site. The levy liability is only created at a landfill.

Of the 23 landfills TRC currently has, it is expected that a number of these would only receive domestic waste. If this is the case, the levy liability is not created at these sites as domestic waste, including domestic self-haul waste is excluded from application of the levy."

Officer's comment

It should be noted that there is now much greater pressure to close the Geham, Glencoe and Meringandan West landfill sites prior to the introduction date for the collection of the levy. Council will then avoid substantial additional infrastructure costs to equip these sites to collect the levy and reduce risks associated with complying with their environmental licenses.

Not all sites accept waste types which will attract the levy. It is proposed that it will be necessary to collect the levy at the following sites:

Site	
Greenmount	Cecil Plains
Clifton	Millmerran
Kleinton	Pittsworth
Crows Nest	Goombungee
Charlton	Yarraman
Jondaryan	Bedford Street
Oakey	

All of these sites will now need to be manned (Gatehouse Services) during opening hours in order to collect gate fees including the industry waste levy. Operational costs associated with the collection of the waste levy will be borne by Council and should be recovered, preferably through Council introducing its own gate fees to cover facilities operations.

All other sites will be restricted to Municipal Solid Waste (MSW) which has a zero levy charge at present. Height bars and appropriate signage should be erected at these sites and telemetry is also being considered for monitoring purposes.

It should be noted that Council resolved to introduce uniform gate fees at all waste facilities, excepting those identified for closure or designated as satellite transfer stations under the Moderate Consolidation Option by 1 July 2012 in line with Recommendation 9 of the Waste Management Strategic Plan (Council decision - 20 July 2010 (Committee of the Council - 13 and 14 July 2010 - Item 4.5).

Council also agreed to review whether it needed to accelerate its program to introduce uniform gate fees prior to June 2012 when the impacts of the proposed Queensland Waste Strategy 2010, which may include an industry waste levy, become evident (Council decision - 20 July 2010 (Committee of the Council - 13 and 14 July 2010 - Item 4.6).

Introduction of gate fees could either coincide with the introduction of the State levy or may be introduced some time prior to the levy introduction.

DERM is still uncertain as to whether farm waste, waste from the commercial running of a farm, will attract the levy.

The levy liability is created at the landfill however, Council will need to collect levy payments at transfer stations which accept waste types that attract the levy.

Infrastructure assistance program provided by DERM

DERM advice

"An infrastructure assistance application package was sent to all local governments within the levy zone on 8 November 2010. Each Council is strongly encouraged to make an application for eligible sites. This application package is for Phase 1 - establishment of weighbridges. Due to natural disasters, the application period for Phase 1 has been extended until 28 February 2011. Information relating to Phase 2 funding has been distributed and includes assistance for other infrastructure such as fencing, PDAs and other identified infrastructure needs for smaller sites that may not meet the criteria for weighbridge installation.

It is intended to continue the infrastructure program beyond this initial first round, with infrastructure funding assistance being a rolling program over the next couple of years. This provides more opportunities for local governments who may have missed the current round of funding to apply.

The regulation will also allow for deeming to occur where a weighbridge may not be installed in time for commencement of the levy. The deeming provision will negate the need to weigh waste at each site. It should be noted that the regulation will also require all waste disposal sites over a stated size to install a weighbridge within a certain time. Council should be aware that once it becomes a legislative requirement to have a weighbridge, funding may not continue for this type of infrastructure.

The proposed waste reforms for Queensland will give local government an opportunity to strategically review their infrastructure and servicing requirements. I appreciate that TRC has already done considerable work in this area and the levy monies available through program areas may provide an additional source of funding assistance to build on this work"

Officers comment

The Jondaryan landfill site has a limited weighbridge facility consisting of a 4m long weighbridge and no electronic data capture system for waste disposals.

Council officers have submitted a Phase 1 funding application to install a full weighbridge system (18m weighbridge & electronic data capture system) even though DERM funding guidelines indicate that funding may not be available at sites where there is an existing

weighbridge. DERM has issued a Regulation Provisions Summary which proposes that all sites licensed to accept 5,000 tonne of waste per annum must have a weighbridge; however priority will be given to those sites licensed to receive 10,000 tonnes or more of waste per year. Sites will not have to have a weighbridge immediately as the regulation will set a time by which weighbridges must be in place.

CONSULTATION UNDERTAKEN

Consultation was conducted with the Department of Environment and Resource Management.

ISSUES AND RESPONSES

Implications for Council to be levy ready include:

- Regardless of whether Council receives DERM funding support, the Jondaryan land fill site will need upgraded weighbridge facilities;
- Procure and install gatehouse buildings, where necessary, at levy ready sites;
- Procure and install the necessary systems (computers or PDA's/software) required to record waste transactions at levy ready sites;
- Employ and train staff, either through direct recruitment or contract, to provide gatehouse services;
- Upgrade signage at levy ready sites;
- Erect height restrictors and appropriate signage at those sites that will be restricted to Municipal Solid Waste which does not attract the levy;
- Providing funding for infrastructure (gatehouses, weighbridges), personnel and systems to enable the Council to collect the industry waste levy as well as bringing forward the introduction of the Council gate fees to provide funding for infrastructure and systems at sites where the levy is to be collected;
- DERM has advised that conversion factors would be used where a facility:
    - Does not have a weighbridge
    - Does not use a weighbridge to weigh small vehicles
    - Has an installed weighbridge that may be inoperable for a period of time.

  Therefore Council will be obliged to record the waste type (Municipal Solid Waste / Commercial and Industrial waste / Construction and Demolition), vehicle type and size of all commercial vehicles depositing waste at Council's landfills and transfer stations and apply a factor to determine the levy liability. Furthermore, sites without weighbridges, unless restricted to Municipal Solid Waste only, will need to be staffed during all opening

hours.

- Council will need to employ reliable gatehouse services to accurately record waste transactions and apply waste disposal fees at staffed sites; a reliable workforce is paramount to the success of collecting the State levy and councils waste disposal charges and supervising environmental compliance at facilities;

- A system for collecting the levy on behalf of the State and accounting for and remitting it to the State will need to be developed and implemented by Council's Finance Section.

RESOURCE IMPLICATIONS

The introduction of the Queensland State Levy on Industrial Waste and the subsequent necessity for Council to bring forward its investment in infrastructure, rationalise disposal sites and unify its waste disposal charges will result in substantial cost increases to Council that will need to be passed on to businesses and the community. In addition, it should be noted that, during February 2011, the Federal Government announced that there would be a carbon price from July 1 2012 which is likely to result in further cost increases for waste disposal.

CONCLUSION

Council made a formal submission to DERM in August 2010 requesting the State Government to consider a 4 to 5 year moratorium on introducing the industry waste levy to allow Council to minimise the financial impacts to Council and the community by providing time to implement the balanced strategies within Council's draft Waste Management Strategic Plan. The submission also objected to the introduction of this levy which is considered a tax imposition which will significantly increase costs to Council and the community.

The State Government through DERM has now confirmed that the levy will be introduced to take effect from 1 December 2011.

Council is now obliged to meet the 1 December 2011 introduction date for the Queensland State Levy on Industrial Waste which will mean additional waste facility infrastructure is required, an increased demand for staff resources and the necessity to alignment disposal charges which will result in substantial price increases at all of Council's waste handling and disposal facilities. District communities and businesses may feel a greater impact than those within the Toowoomba City area as many of them which previously paid no or very low disposal charges will be faced with substantial price increases from 1 December 2011.

RECOMMENDATION

That Council note the contents of this report.

REASONS FOR RECOMMENDATION

As outlined in the report.

COMMITTEE RECOMMENDATION

1. That Council note the contents of the report on the State Government Industry Waste Levy and the implications for Toowoomba Regional Council.

2. That the Mayor again formally write to the Minister for Environment and Resource Management advising of Council's concerns and further, the Minister be invited to undertake a tour of Council's waste facilities.

3. That the Mayor make further representations to the Local Government Association of Queensland and Council of Mayors SEQ regarding the concerns expressed by Council and seek their assistance in again bringing the matter to the attention of the Queensland State Government.

4. That Council again write to the Queensland State Government seeking to have the municipal solid waste levy removed from the schedule for the State Government Industry Waste Levy.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 19)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
2.	B. Pidgeon	Please prepare draft letter for Mayor's signature.	30/04/11
3.	B. Pidgeon	Please arrange for further representations to be made in accordance with Council's decision.	31/05/11
4.	B. Pidgeon	Please prepare draft letter for Chief Executive Officer's signature.	30/04/11

Portfolio: **CORPORATE SERVICES**

20

REPORT TITLE Trustee Lease - Djuan Road, Djuan (Djuan and District RSL Sub Branch Inc.)

AUTHOR Regional Area Manager North (Leon Love) and Senior Administration and Property Officer (Steve Chapman) - 29 March 2011

PURPOSE OF REPORT

To seek Council's approval to enter into a Trustee Lease with the Djuan and District RSL Sub Branch Inc of part of Lot 442 on Plan CSH 2342.

CORPORATE PLAN REFERENCE

1.1 Opportunities for creative expression, cultural exchange and life long learning are accessible community wide.

1.1.2 Ensure cultural facilities and services, such as theatres, art galleries and museums, meet the needs of our growing and diverse community.

BACKGROUND

Since 2006, the Djuan and District RSL Sub Branch Inc. has been endeavouring to secure land and gain support for the establishment of the Lancaster Memorial Park on an area of land in the Djuan district for the purpose of recognising the late Andrew Gersekowski, a local, who was awarded the Distinguished Flying Cross in World War II.

The site selected is the southern severance of Lot 442 on Crown Plan CSH2342: Parish Djuan, (about 2700m^2) being a “Reserve for Watering-Place and Heritage Purposes” (as per the image below). The reserve was amended in 2007 from a “Reserve for Watering Place” to a “Reserve for Watering Place and Heritage Purposes” specifically for the current proposed use by the Djuan and District RSL Sub Branch Inc. Toowoomba Regional Council is the Trustee of this land. The former Crows Nest Shire Council offered no objection to the development of the memorial Park as proposed.

The Djuan and District RSL Sub Branch Inc wishes to enter into a Trustee Lease over this site. In recent years and with the approval of Council, the Branch has erected two flagpoles and a plaque at the site and has plans for further developments within the park area including garden beds and memorial gates.

The finalisation of a Trustee Lease will allow the Djuan and District RSL Sub Branch Inc to further develop the site and set out both the Branch’s and Council’s ongoing commitments and responsibilities to the site.

The Djuan and District RSL Sub Branch Inc has received minor grants and donations from

the community for the establishment and maintenance of the park. Council has previously contributed to the development of the park by providing the necessary machinery to level the site and transport the large rock on which the plaque is placed.

CONSULTATION UNDERTAKEN

Nil.

ISSUES AND RESPONSES

Council Support

The Djuan and District RSL Sub Branch Inc has requested that Council support the development of the Memorial Park, contribute $200 worth of plants and that the park be placed on the maintenance program similar to the Heritage Park in Haden.

Council staff have previously agreed that Native plants to the value of $200 would be provided from Council's Crows Nest Nursery towards the further development of the memorial park.

Mowing and maintenance of the site is currently undertaken by volunteers who are reimbursed their fuel costs by the Sub Branch. This regular activity is used as a social gathering by committee members.

This current arrangement does not commit Council to undertaking the regular mowing or maintenance of the park area given that this project was conceived and delivered by the Djuan and District RSL Sub Branch Inc. This maintenance was, and is not, a priority for Council and therefore the current arrangement should be written into the lease agreement. The site is out of the way and is considered to be a memorial rather than a park within which normal park recreational activities would take place. Council will however slash the adjacent roadside area when relevant machinery is in the area.

Ownership of Any Memorial Infrastructure

The Djuan and District RSL Sub Branch will be the owners of any specific memorial infrastructure placed within the lease area, and should the Djuan and District RSL Sub Branch cease to exist, this ownership is to transfer to the Queensland Branch of the RSL.

Council will take no ownership or responsibility for the ongoing maintenance and presentation of any memorial infrastructure placed within the lease area, during the term of any lease or thereafter.

Legislation/Policy

Local Government Act 2009

The Sub Branch are exempt under section 185 of *the Local Government (Finance, Plans & Reporting) Regulation 2010* relating to the need to call tender for the lease of the site.

Land Act 1994

As the proposed lease area is located on Crown Land with Council as trustee, a lease in accordance with Section 57 of the *Land Act 1994* is required. Initial discussion with the Toowoomba office of the Department of Environment and Resource Management indicates no general objection to the establishment of a lease on the land.

Tenure Policy

The land is a reserve zoned Rural and at approximately 2700m² is too small for a grazing and agriculture tenure. As such, it is most suited to community use. Under the recently adopted Property Tenure Guidelines, the lease will be identified as a community lease and will therefore be classified as a Category 7.3 - Charitable and Non Commercial Community Service Organisation (except Community Halls) Exclusive Use Lease (Non Gaming & Non Liquor).

As such, the following will apply:

Rental Fee Structure
As per Category 7.3:

7	**Charitable and Non Commercial Community Service Organisations (except Community Halls)**
	7.1 Exclusive Use Lease (Gaming - Gaming Machine Act and Liquor Licence - Liquor Act) 2.5% of UV for the land on which the clubhouse and associated amenities are situated; and 1% of UV on the balance of the land under the lease $250
	7.2 Exclusive Use Lease (Liquor Licence - Liquor Act but no Gaming) 1.5% of UV for the land on which the clubhouse and associated amenities are situated; and 1% of UV on the balance of the land under the lease $150
	7.3 Exclusive Use Lease (Non Gaming & Non Liquor)1% of UV$100
	7.4 Non Exclusive Use Licence (Non Gaming & Non Liquor)1% of UV$100

Rates
The proposed lease will require the Lessee to pay rates in accordance with the current Council Rates Exemption Policy. The current Rates Exemption Policy does provide exemptions for Not-for-Profit organisations in certain situations provided they meet all requirements of the policy.

Tenure Length
The tenure length is to be negotiated to a maximum of 10 years.

Maintenance Responsibilities
The lessee will be responsible for the general maintenance of the premises. Council will undertake regular inspections of the premises to ensure the lessee is acting in accordance with the terms of the lease.

RESOURCE IMPLICATIONS

Nil.

CONCLUSION

The finalisation of the Trustee Lease will allow the Djuan and District RSL Sub Branch Inc. to formally control the site and finalise the construction of the Memorial Park.

RECOMMENDATION

1. That, subject to the approval of the Department of Environment and Resource Management, Council negotiate a Trustee Lease with the Djuan and District RSL Sub Branch Inc. over part of Lot 442 on Crown Plan CSH 2342 in accordance with the Council Property Tenure Policy and under the following terms and conditions:

Rent	1% of the UV of the land.
Term	Ten years.
Rates	General rate payable in accordance with the current Rates Exemption Policy and any other charges payable.
Maintenance	The lessee to maintain the lease area. Council to maintain the road reserve adjoining the lease area only when resources are available in this location.
General	All other conditions in accordance with Council's Property Tenure Policy with the final wording to the satisfaction of the Chief Executive Officer.

2. That the Chief Executive Officer or his delegate be authorised to sign and execute all relevant documents to complete the Trustee Lease.

REASONS FOR RECOMMENDATION

The establishment and endorsement of the Trustee Lease will allow the Djuan and District RSL Sub Branch Inc. to formally control the site and finalise the construction of the Memorial Park and establish firm responsibilities for each party.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 20)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
	S. Chapman	Please advise the Djuan RSL Sub-Branch and prepare lease upon acceptance of the conditions.	31/05/11

Portfolio: **CORPORATE SERVICES**

21

REPORT TITLE Report of the Audit Committee Meeting of 2 March 2011
AUTHOR Chief Executive Officer (Ken Gouldthorp) - 30 March 2011

A copy of the Report of the Audit Committee Meeting held on 2 March 2011 is tabled.

The following recommendations from the Report are submitted for Council's consideration:

6.0 Internal Audit Review - BDO (Accounting and Business Advisers) Reports (Recommendations 3 and 4)

3. That it be recommended to Council that the actions and recommendations from the three internal reviews undertaken by BDO, namely:

   - Review of Executive Financial Performance Reporting.
   - Review of Internal Charging.
   - External Works.

   be implemented.

4. That the actions and recommendations contained in the three reports referred to in Recommendation 1 be included in the Register held of all internal audit reviews.

7.0 Internal Audit Plan for 2011-2014

That it be recommended to Council that:

(a) the Internal Audit Plan 2011-2014 be adopted.

(b) in respect of the provision of Toowoomba Regional Council's internal audit services, Option 3 'Co-sourced Internal Audit Function' as outlined in the Consultant's report be adopted.

(c) recruitment of an internal auditor be commenced.

(d) BDO be requested to submit a price for the provision of:

   (i) Internal Audit Management, and

   (ii) specialised internal audit services,

   for a period of up to three years and, subject to periodic review.

9.0 Enterprise Risk Management Framework and Corporate Risk Register

(Recommendation 1)

That it be recommended to Council that the Enterprise Risk Management Framework and Corporate Risk Register be adopted.

RECOMMENDATION

1. That the report of the Audit Committee Meeting of 2 March 2011 be received and noted.

2. That the actions and recommendations from the three internal reviews undertaken by BDO, namely:

   - Review of Executive Financial Performance Reporting
   - Review of Internal Charging
   - External Works

   be implemented.

3. That the actions and recommendations contained in the three reports referred to in Recommendation 2 be included in the Register held of all internal audit reviews.

4. That:

   (a) the Internal Audit Plan 2011-2014 be adopted.

   (b) in respect of the provision of Toowoomba Regional Council's internal audit services, Option 3 'Co-sourced Internal Audit Function' as outlined in the Consultant's report be adopted.

   (c) recruitment of an internal auditor be commenced.

   (d) BDO be requested to submit a price for the provision of:

      (i) Internal Audit Management, and

      (ii) specialised internal audit services,

   for a period of up to three years and, subject to periodic review.

5. That the Enterprise Risk Management Framework and Corporate Risk Register be adopted.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 21)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
2.	A. Pratap	Please instigate all follow-up action.	30/10/11
3.	A. O'Neil	Please include in Register.	29/04/11
4.	K. Gouldthorp	Please instigate all follow-up action.	30/06/11
5.	K. Wruck	Please note and instigate all follow-up action.	30/05/11

Portfolio: **CORPORATE SERVICES**

22

REPORT TITLE Deferral of Ordinary Meeting of Council of 19 April 2011
AUTHOR Chief Executive Officer (Ken Gouldthorp) - 8 April 2011

The April 2011 Ordinary Meeting of Council is scheduled to be held on Tuesday, 19 April 2011 at Pittsworth.

Council has been advised that the Queensland Floods Commission of Inquiry will be sitting in Toowoomba on Monday, 18 April and Tuesday, 19 April 2011.

During the Commission hearing, it is anticipated that Council may wish to be in attendance or that Council may be required to provide evidence. Therefore, it is recommended that the Ordinary Meeting of Council be deferred to Wednesday, 20 April 2011.

RECOMMENDATION

That the Ordinary Meeting of Council scheduled for April 2011 be held on Wednesday, 20 April 2011 commencing at 9.00 a.m. in the Community and Technology Centre, Hume Street, Pittsworth.

COMMITTEE RECOMMENDATION

That the recommendation be adopted.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 22)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
	A. O'Neil	Please make the necessary arrangements.	20/04/11

23

OTHER BUSINESS

Portfolio: **WHOLE-OF-COUNCIL**

23.1

REPORT TITLE **Matter Raised by Councillor Williams**

Councillor Williams sought the Council's permission to table the following recommendation for consideration at this meeting:

'That Council declares that Toowoomba Regional Council, whilst an amalgamation of eight previous Councils, cannot be a totally centralised or homogonous organisation, and the different characteristics of each regional area must be respected.'

Motion:
Moved by Cr. C. Taylor, seconded by Cr. Ramia

That, in accordance with Clause 16.1 of Standing Orders permission be given to Councillor Williams to table the recommendation for consideration at this meeting.

Carried

COMMITTEE RECOMMENDATION

That Council declares that Toowoomba Regional Council, whilst an amalgamation of eight previous Councils, cannot be a totally centralised or homogeneous organisation, and the different characteristics of each regional area must be respected.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 23.1)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
		For noting.	

Portfolio: **WHOLE-OF-COUNCIL**

23.2

REPORT TITLE **Matter Raised by Councillor C. Taylor**

Councillor C. Taylor sought the Council's permission to table the following recommendation for consideration at this meeting.

'That this Council values its people and manages risks of maintenance of management skill, development of management skill and overall staff morale.'

Motion:
Moved by Cr. Williams, seconded by Cr. Glasheen

That, in accordance with Clause 16.1 of Standing Orders permission be given to Councillor C. Taylor to table the recommendation for consideration at this meeting.

Carried

COMMITTEE RECOMMENDATION

That this Council values its people and manages risks of maintenance of management skill, development of management skill and overall staff morale.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 23.2)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
		For noting.	

Portfolio: **FINANCIAL AND SPORTING SERVICES**

23.3

REPORT TITLE **Matter Raised by Councillor Cahill**

Councillor Cahill sought the Council's permission to table the following recommendation for consideration at this meeting.

'That Councillors request to be engaged in a level of service discussion and determination as a formal part of the budget process.'

Motion:
Moved by Cr. C. Taylor, seconded by Cr. Glasheen

That, in accordance with Clause 16.1 of Standing Orders permission be given to Councillor Cahill to table the recommendation for consideration at this meeting.

Carried

COMMITTEE RECOMMENDATION

That Councillors request to be engaged in a level of service discussion and determination as a formal part of the budget process.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 23.3)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
	A. Pratap	Please arrange briefing for Councillors on current service levels.	30/06/11

Portfolio: **PLANNING AND DEVELOPMENT SERVICES**

23.4

REPORT TITLE **Matter Raised by Councillor McVeigh**

Councillor McVeigh sought the Council's permission to table the following recommendation for consideration at this meeting.

'That a report be prepared for consideration by Council on the State Government's recent announcements on infrastructure charges.'

Motion:
Moved by Cr. Ramia, seconded by Cr. Glasheen

That, in accordance with Clause 16.1 of Standing Orders permission be given to Councillor McVeigh to table the recommendation for consideration at this meeting.

Carried

COMMITTEE RECOMMENDATION

That a report be prepared for consideration by Council on the State Government's recent announcements on infrastructure charges.

COUNCIL DECISION - 20 APRIL 2011 (Committee of the Council - 12 and 13 April 2011 - Item 23.4)

Committee Report adopted by Council at its meeting of 20 April 2011

ACTION TO BE TAKEN

Rec No.	Action Officer	Action	Nominated Achievement Date
	S. Somers	Please prepare report for consideration by Council.	31/05/11

Meeting Concluded: 10.46 a.m. on Wednesday, 13 April 2011

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HIS WORSHIP THE MAYOR, COUNCILLOR P.M. TAYLOR - CHAIRPERSON

. . . . . .
COUNCILLOR R.P. ANTONIO (PORTFOLIO LEADER, WATER SERVICES)

. . . . . .
COUNCILLOR W.W. CAHILL (PORTFOLIO LEADER, ENVIRONMENTAL AND COMMUNITY SERVICES)

. . . . . .
COUNCILLOR A.C. GLASHEEN (PORTFOLIO LEADER, DISTRICT SERVICES)

. . . . . .
COUNCILLOR P.C.T. MARKS (PORTFOLIO LEADER, PLANNING AND DEVELOPMENT SERVICES)

. . . . . .
COUNCILLOR J.J. McVEIGH (PORTFOLIO LEADER, CORPORATE SERVICES)

. . . . . .
COUNCILLOR J. RAMIA (PORTFOLIO LEADER, TOURISM EVENTS AND PARKS SERVICES)

. . . . . .
COUNCILLOR R.S. SCOTNEY (PORTFOLIO LEADER, CULTURAL HERITAGE AND FACILITIES SERVICES)

. . . . . .
COUNCILLOR N.L. STROHFELD (PORTFOLIO LEADER, STRATEGIC SERVICES)

. . . . . .
COUNCILLOR C.E. TAYLOR (PORTFOLIO LEADER, ENGINEERING SERVICES)

. . . . . .
COUNCILLOR M.A. WILLIAMS (PORTFOLIO LEADER, FINANCIAL AND SPORTING SERVICES)